MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Parish Council meeting held on Tuesday, 5th September 2023, in the Much Hadham Village Hall, at 7:30 pm.

*Cllr B Bird

*Cllr K Hamilton

*Cllr I Hunt (Vice Chair)

*Cllr J Liversage

Cllr D McDonald

*Cllr B O'Neill

*Cllr S Smith

*Cllr P Taylor (Chair)

*Cllr K Twort

In attendance: F Forth, Clerk and 1 member of the public.

23/120. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllr D McDonald.

23/121. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None.

23/122.NOTIFICATIONS OF URGENT BUSINESS

None.

23/123. CHAIR'S ANNOUNCEMENTS

The Chair stated that the Parish Council had not met since July but it had been a fairly quiet period with few new items being raised, apart from troublesome overgrown hedges and verges, due to the amount of rain and lack of sun during July and August. However, Cllrs have been busy as will be demonstrated as the meeting progresses.

23/124. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 4th July 2023 be accepted as a correct record of the proceedings and be signed by the Chair after the meeting.

23/125. REPORTS ON OUTSTANDING MATTERS AND RESOLUTIONS

The Chair stated that a shortened version of the outstanding report had been circulated prior to the meeting.

^{*} denotes present

The following updates were received:

- <u>Pavilion</u> some quotes had been received since the last meeting but quotes on further work were sought. The Clerk will pursue these now the summer holidays have ended;
- tree work quote is expected for the October meeting. In addition, the Clerk reported that East Herts Council's tree works form had been submitted.
 Cllr J Liversage reported that the big branch by the roadside opposite the Almshouses had been moved, adding that once the tree work had been completed, perhaps further work could be undertaken to beautify the area;
- <u>War Memorial to the Recreation Ground</u> clearance work has been completed to the verge and suggestion to reinstate the fence will be made to the landowner; and
- <u>fixed asset register</u> this will be provided to Cllr I Hunt for review later this month.

23/126. MEMBERS' REPORTS

(i) <u>Community</u>

Recreation Ground

Cllr K Twort stated that there was nothing to report in terms of the Sports Association and confirmed that there were no football teams playing on Recreation Ground this coming football season.

The review into the funding of the Recreation Ground is still in progress.

Pavilion

Cllr I Hunt reported that he had begun his investigation into the high electricity usage in the Pavilion. If a problem is identified with a particular circuit, an electrician would be asked to resolve it.

Village Hall

Cllr K Hamilton provided the following update, partly based on the July Village Hall Management Committee (VHMC) meeting:

- new Bookings Secretary had started, with another person assisting with finances;
- the booking system was working well but any problems can be directed to the Bookings Secretary;
- as a few weekend bookings have been cancelled recently, hiring contract being changed to include a cancellation fee as well as requirement for a 50% deposit a month before the event;
- hiring rates are being updated since these have not changed since 2018;

- burst pipe in the main hall had been repaired quickly and LED sensors are being
 installed in the alleyway, with adjustable brightness control on the High Street so
 light does not inconvenience local residents;
- a draft schedule of regular maintenance jobs and larger capital projects has been drawn up with the first priority being the drainage;
- Cllrs views and comments on the Village Hall car park have been provided to the VHMC and will be discussed at the September VHMC meeting; and
- a multiple-choice question regarding the use of the Village Hall car park to be sent to Cllr I Hunt for inclusion in the parish survey.

Cllr I Hunt confirmed that the question had been received.

(ii) Environment (inc Public Rights of Way (PRoW))

Public Rights of Way

Cllr S Smith reported that after a disappointing July and August, summer had returned. The odd shower in the past 2 months had, in the main, provided for green lawns and abundant vegetation - appreciated by gardeners and farmers but possibly not by ramblers and dog walkers. Several instances have been reported over the last few days, namely:

- Footpath 44: brambles obstructing the stile to be cleared soon;
- <u>Footpath 37</u>: where it weaves its way through the gardens of houses in Danebridge Lane is obscured by overgrown nettles, these will also be cleared in the next few days;
- Footpaths 14, 24 and 53: to have overhanging branches cleared;
- <u>Footpath 32</u>: opposite the Hoops Inn, a fallen tree has been cleared and rails repaired on the bridge;
- <u>Footpath 11</u>: no further news on the diversion but vegetation has been cleared from the steps on the slope down to Kettle Green Lane;
- <u>Bridleway 28 vegetation</u>: overgrown vegetation around the 2 gates will be cleared soon. There still is no solution as to making life easier for riders to operate the gates;
- Bridleway 7: similar overgrown vegetation will also be cleared in next few days; and
- <u>Footpath 20 Bridge Repair</u>: the next phase of work and completion will happen in next two months. Herts County Council (HCC) will seek to extend the closure of the footpath/bridge beyond the current 6-month period it was intended for.

The Chair reported that if a footpath exits onto a road, HCC are responsible for maintaining the sight lines which is why the hedge opposite the green at Green Tye was cut by HCC.

River Ash

Cllr B O'Neill reported that a survey had been carried out a few weeks previously, noting that an increased water flow helps the river to be healthy. A further survey is taking place on the 12th September which St Elizabeth staff are attending to assess whether elements of the survey work are suitable for the children to get involved with.

(iii) <u>Highways (inc street lighting)</u>

The Chair reported that the key Highways contact was now back at work, but they have a huge backlog for a large area of East Herts to clear and attempts will be made to arrange a meeting.

The Chair also reported that the bollards had been replaced at the entrance to Moor Place, and the village War Memorial is now safely accessible without parked cars obscuring it. In addition, the drains were cleared earlier this year, and there were no known reports of excessive flooding during the last major rain fall.

It was also noted that some potholes and fallen branches had been dealt with.

Finally, the Chair highlighted there were issues with the pavement from Church Lane to the B1004 and requested Cllr I Devonshire's (EHC) help. It was agreed that the Chair would send details to him, together with photos.

iv) Media

Cllr S Smith reported that the new design and refurbishment of the Parish Council website is still in progress. Facebook pages – Much Hadham Village Forum and Much Hadham Memories – are filling the key communications gap in the village quite successfully. As a consequence, no new social media facilities may be required apart from making the current Parish Council website more attractive to use.

The Chair will consider publishing these Facebook pages in the parish magazine.

(v) <u>Security</u>

Based on information from OWL messaging and PCSO Leon de Bruyn's crime report, Cllr J Liversage reported that:

- no reported crimes for August;
- recruitment event taking place on 9th September for a number of roles more details available via www.herts.police.uk/workforce;
- residents' survey seeking views for a cleaner, greener, healthier and safer Herts available until 15th September at www.hertfordshire.gov.uk/residentsurvey or at the local Library or by phone on 0300 123 4040;

- another OPALS (Older Persons Activity Learning and Safety) event is scheduled for Tuesday 26th September in The Hailey Centre, Bell Street, Sawbridgeworth from 10 am. All guests will be seated and provided with a free hot lunch;
- be aware that a scam phone caller under the name of 'DC Harris' supposedly from 'Hammersmith Police Station' - is asking for money to be transferred regarding a 'Harrods' International query; and
- rural policing priorities set at the 10th August meeting are speeding on the A507 towards the A10 and speeding on Baldock Road.

Remember that for all non-emergency matters please call 101

(vi) Stansted Airport

See specific agenda item 23/129.

(vii) Other

None.

23/127. REPORTS FROM COUNTY COUNCILLOR AND DISTRICT COUNCILLOR

Cllr I Devonshire (EHC) reported on the following matters:

- <u>bin outside the Scout Hut</u> this is filled with dog poo and smells. The Chair agreed to look into moving or removing this bin;
- planning applications to Development Management Committee (DMC) since the May election, only 1 planning application has been considered at DMC which is significantly less than the volume at a neighbouring council's Committee. This is concerning given EHC's lack of a 5 year land supply and will be looked into; and
- <u>car park subsidy for low paid workers</u> proposal going to be made by him that low
 paid workers receive subsidised parking at the Northgate End multi storey car park
 since it is not being used to its full capacity. However, it is recognised that this would
 be counter to EHC/HCC transport policies promoting alternative forms of travel to
 the car.

Finally, in response to a question, it was confirmed to Cllr I Devonshire (EHC) that no progress was known in respect of the electric vehicle charging points at the Village Hall.

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None.

23/129. STANSTED AIRPORT

The Chair thanked Cllr D McDonald for the work he had invested in drafting the Parish Council's response to Stansted Airport's Draft Noise Action Plan (NAP) Consultation 2024-28.

Cllr I Hunt explained the purpose of the NAP and highlighted that the main points from the proposed Parish Council response focused on:

- night flights and associated noise levels;
- fact that the consultation was being undertaken independently of the assessment of flight paths which is in progress;
- the NAP lacks quantifiable targets and ambition; and
- no specific consideration of groups of people who may be affected by the noise.

Cllr I Hunt noted that Stansted Airport were relying on improvements in quiet engine technology and more accurate flight path compliance. In addition, the quarterly data recorded by Stansted Airport for St Elizabeth's has been requested.

RESOLVED that the Parish Council's response to Stansted Airport's Draft Noise Action Plan (NAP) Consultation 2024-28 be approved.

Note – the Parish Council's response is detailed in Appendix A.

The Chair explained that the proposal to delegate authority to Cllr D McDonald to respond on Stansted Airport matters was in case there was insufficient time to allow for formal consideration at a Parish Council meeting.

RESOLVED that authority be delegated to Cllr D McDonald to prepare and submit responses or objections on behalf of the Parish Council in relation to Stansted Airport operations.

23/130. GRANT REQUEST

Standing orders were suspended.

The Chair stated that a grant of £500 had been requested for Community Football Coaching (CFC) and invited the CFC representative to explain the purpose of CFC and the grant request. The salient points were:

- CFC started $2\frac{1}{2}$ years ago to help get children active through football, playing on the Recreation Ground with permission from the Sports Association;
- up to 40 children attend;
- the CFC representative is a Level 1 FA Coach and has assistance from 2 parents;
- current equipment used has primarily been personally bought and a need identified for better goals, more footballs and bibs;

- a local business has recently sponsored t-shirts; and
- a decision on a funding application made to Stansted Airport Community Fund is expected soon.

Subsequent discussion included the cost and durability of goals, other sources of funding and confirmation that safeguarding requirements were met.

RESOLVED that a grant of £500 for Community Football Coaching be approved.

Standing Orders were re-instated.

23/131. <u>FINANCIAL</u>

(i) Payment of Accounts

Cllr I Hunt proposed that the annual subscription to the Campaign to Protect Rural England (CPRE) be increased from £36 to £60, an increase of £24. He stated that CPRE often make useful, well-argued submissions in respect of planning consultations, particularly impacting the green belt. They were supportive of the Neighbourhood Plan too. Given that East Herts Council no longer has a 5-year land supply, opportunistic applications may be faced to develop in the rural area, when the support of the CPRE could be helpful either in opposing an application or suggesting conditions for approval.

RESOLVED that the accounts, as shown below and an additional sum of £24 to CPRE, be duly authorised for payment.

PAYMENT OF ACCOUNTS - SEPTEMBER 2023

Ref	Payable to	For	Amount
OP253	CPRE	Membership renewal	36.00
OP254	Green Tye Mission Hall	Hall hire (4 Jul 23)	37.50
OP255	MH Village Hall	Hall hire 2023 (part)	95.00
OP256	CDA Herts	Annual membership	36.00
OP257	The Community Heartbeat Trust	Annual support cost	162.00
OP258	T Walker	Hedge cutting + grass strimming around bus stops & Red Lion to St Andrew's Church	235.00
OP259	Wight Computers	Web hosting & domain renewal	93.59
OP260	MH Sports Association	Pavilion electricity	296.98
OP261	T Walker	Hedge cutting + grass strimming at Recreation Ground	315.00
OP262	BA RB Contractors	Perry Green Burial Ground extension work	4,000.00
SO	M Windmill	Litter picking (Sep)	91.00
DD	ICO	Data protection fee	35.00
OP263	FM Forth	Clerk's salary (Sep)	781.04
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Total payments 6,214.11

Payments will be authorised online following the meeting by Cllr B O'Neill and Cllr S Smith.

(ii) <u>Financial Statement</u>

The financial statement for 2023/24 to date was received. The summary financial position is as below and comparison to the annual budget is attached at Appendix B. No matters were highlighted by the Clerk.

SUMMARY FINANCIAL POSITION AS AT 5 SEPTEMBER 2023

	Parish Council £	Burial Authority £	Total £	
Opening balance - 1 April 2023	64,058.77	33,469.72	97,528.49	
Income	24,312.25	2,335.00	26,647.25	
Expenditure	- 19,261.46	- 5,083.66	- 24,345.12	
Closing balance	69,109.56	30,721.06	99,830.62	
FUND BALANCES				
Barclays Bank Business Reserve Account			47.46	
Unity Trust Current Account Add: Outstanding deposits Less: Unpresented items		107,997.27 - -8,214.11	99,783.16	
Total Fund Balances			99,830.62	
Earmarked Reserves are excluded from the Parish Council balance to identify the general balance available for the Parish Council:				
Parish Council closing balance			69,109.56	
Earmarked Reserves: (1) Section 106 receipts for sport or recreat (2) Open spaces	ion	1,570.00 9,905.00	11,475.00	
General balance available for Parish Counc	il		57,634.56	

Note: general balance not to fall below £30,000 unless due to cash flow, or in the case of unexpected events or emergencies.

Following a request from Cllr I Hunt, the Clerk agreed to remove the unpresented outstanding payment to the Sports Association, for grass cutting, from the cashbook as this payment had not been approved by the Parish Council. It was noted that Cllr D McDonald had been pursuing additional information from the Sports Association.

23/132. PLANNING

The minutes of the Planning Committee meeting held 1st August 2023 were received and the decisions taken were noted.

23/133. BURIAL AUTHORITY

Due to technical problems, receipt of the minutes of the Burial Authority meeting held 6th June 2023 deferred to the next meeting.

23/134. URGENT BUSINESS

None.

23/135. CLERK'S INFORMATION

The Clerk reported on the following matters:

- Herts County Council are running a survey to capture views on ways to redesign services offered to young people as financial savings are required from 2024. The survey closes on 9th October, details of which are available of the website and Facebook;
- Citizen's Advice East Herts are looking for a donation from the Parish Council. Details of the request will be circulated to Cllrs to respond as to whether the Parish Council would donate, and if so, what amount. If the majority of Cllrs are supportive, this will be an agenda item at the October meeting;
- the agenda for October meeting will include a full review of policies (available on the
 website), a number of which have no proposed changes but where changes are
 proposed, these will be highlighted in red text. The intention is to provide this
 information, following review by Cllr I Hunt, in advance of the October summons
 being issued; and
- as the budget for the next financial year needs to be considered soon, the existing financial plans will be updated and circulated to Cllrs so consideration can be given to what, if any, projects should be included in, or removed from, the next financial year, and beyond.

23/136. DATE OF NEXT MEETING

The next meeting will be Tuesday 3 rd October 2023 at 7:30 pm at the Much Hadham Village
Hall.

There being no further business the meeting closed at 8:45 pm.

Response of Much Hadham Parish Council ("MHPC") to the draft Stansted Airport Noise Action Plan 2024-2028 ("the NAP").

1. The Parish of Much Hadham

The rural Parish of Much Hadham lies approximately eight miles south-west of Stansted Airport. As well the village of Much Hadham, the Parish includes the hamlets of Green Tye and Perry Green and covers an area of some 7 square miles. Aircraft taking off from Stansted Airport tracking D22BZD are supposed to pass to the east of Much Hadham village but in practice it is not uncommon for them to pass directly overhead, starting to throttle back only as they do so. The Parish is also affected by noise from aircraft coming in to land, as they follow the ILS Glidescope on their descent towards the airport.

The noise of aircraft taking off in particular is intrusive and is a matter of common complaint and discussion within the Parish, particularly in the summer months when there are more flights, including flights throughout the night, and with a number of successive flights taking off from (and sometimes before) 0600 hrs.

The detrimental effect of aircraft noise on physical and mental health is well documented and need not be repeated here.

Aircraft noise therefore is a significant issue for our Parish.

2. The requirements of the NAP

It is our understanding that EU Noise Directive END 2002/49/EC (as enacted into English law) identifies the underlying purpose of the NAP to:

QUOTE

... avoid, prevent or reduce the harmful effects of exposure to environmental noise.

UNQUOTE

With a major airport operating nearby, it would be unrealistic to expect that the Parish can be entirely free from aircraft noise. However, our understanding of the above-quoted wording is that it requires, as a minimum, that in producing the draft, STAL proactively considered and incorporated into the NAP all reasonable measures to reduce aircraft noise for those affected by it over the course of the next five years period. For the reasons appearing below, it is considered that the draft NAP falls short of what is required, lacks key components, and is unacceptable in its present form.

3. The NAP – shortfalls and omissions

3.1 Night flights

The noise generated by night flights disrupts sleep patterns and, as mentioned above, is a particular source of comment and complaint in our Parish. The draft NAP sets out no policies or targets which will make a material contribution to improving the situation. Very slightly lowered noise levels are required for aircraft flying at night (a weighting of 5dB is added to the evening values and a weighting of 10dB is added to the night values before the three are combined to produce the Lden level for aircraft operating at night) but the

reductions are *de minimis* and provide no relief to those whose sleep is disturbed by night-time flights.

According to the draft NAP, aircraft operating between 23:00 and 06:00 pay a premium compared to those that fly during the daytime, but that overlooks the fact that whatever the (unspecified) premium which is charged to airlines for night flights may be, it is insufficient to persuade airlines to discontinue night-time flights. Stansted has over twice the number of night flights as Heathrow and taking effective measures to reduce and ultimately stop night time flights ought to be a priority for the NAP.

3.2 The draft NAP has been prepared independently of the Airport's plans to change flight paths

Stansted Airport Limited (STAL) is in the course of preparing a plan to introduce new flight paths for aircraft taking off from and landing at Stansted. This has been awaited by stakeholders for their input for some months, but it now appears that it will not be released until sometime about the end of the year. There is nothing in the draft NAP which indicates how the Airspace Modernisation Programme is likely to influence the flight paths for the Airport.

It can make no sense for the draft NAP and the proposed changes to flightpaths to be dealt with as independent exercises. A key test of the draft NAP 2024-2028 will be whether STAL proposes (and then implements) measures which will reduce the numbers of people affected by aircraft noise. Until whatever changes may be proposed to the flightpaths for Stansted have been considered and approved the draft NAP, based as it is on the existing flightpaths, will be missing an essential component.

3.3 The draft NAP lacks targets, detail and ambition

In the last NAP (for 2011-2016 which was rolled over by Defra/DfT and remains the operative plan), the noise metrics applied were 55dB Lden (for the full 24 hours period) and 48dB Lnight (for night-time flights). Over that five years period the area affected by the 55dB Lden and 48dB Lnight noise levels <u>increased</u>. It decreased in 2021 but that was plainly due to the effect of the Covid epidemic, which resulted in aircraft movements reducing by more than 50%.

The previous NAP therefore failed to "avoid, prevent or reduce" aircraft noise. That is the backdrop to the present draft NAP, and underscores the need for the present draft to set out clear and effective measures to achieve the objectives which STAL has failed to achieve previously.

A key test of this new draft NAP 2024-2028 will clearly be for STAL to commit to reducing the areas and numbers of people affected during the course of the next five-year cycle and to ensure that this is not only monitored but that any breach is appropriately rectified or penalised.

The draft falls well short of what is required in this regard and shows a marked lack of ambition. No detailed mapping or estimates are provided as to the number of people currently affected by aircraft noise (showing the extent of the annoyance caused, which might range from mild annoyance to sleep disruption through to the effect on mental health) and no targets are set for this information to be monitored and updated or

commitments given to reducing the areas and the numbers of individuals affected. Instead, STAL rely heavily upon two things.

First, the draft relies upon improvements in aircraft and engine technology to reduce aircraft noise. However, the benefits of these improvements (which will be felt only over time) will be felt across the aviation industry, independently of any plan by STAL to implement its own initiatives.

Secondly, STAL relies upon its expressed willingness to share information and discuss issues relating to aircraft noise with various local liaison and consultative groups (for example with Stansted Airport Consultative Committee and its Environmental Issue Group). However, there is nothing in the draft NAP to suggest that any of these bodies will have the ability to sway policy. Similarly, there are a large number of "actions" which STAL mentions it intends to take to address noise issues over the course of the five years period, but most of these amount to no more than promises to "consider", or "discuss" with the liaison/consultative groups, or to "monitor" aircraft noise. They do not commit STAL to any identifiable target to reduce aircraft noise for any identifiable group of people over any particular timeframe. What is required is more than discussion groups and vague promises to monitor noise: to be credible and effective to "avoid, prevent or reduce the harmful effects of exposure to environmental noise" the draft NAP must commit to specific measures and clear targets to reduce aircraft noise to the lowest level reasonably achievable, and this it fails to do. Indeed, the draft contains no clear, measurable commitment by STAL to reduce the effect of aircraft noise and numbers of people affected by it at all.

Where the draft NAP does refer to measures which, in principle, might contribute to reducing aircraft noise (e.g. introducing fines for airlines which stray from designated departure routes) no details are provided as to the severity of the fines which would enable an assessment to be made of whether they are likely to have a sufficient deterrent effect. Indeed, the fines are discretionary only and can be expected to be applied only to persistent offenders.

Similarly, in the draft STAL indicates that it will publish guidance to airlines on the use of fixed electrical ground power ("FEGP") and "monitor" the non-essential use of aircrafts' auxiliary power units (APU's) with a view to discouraging their use, thus reducing noise levels for those in the immediate vicinity of the airport. We understand that STAL charges airlines for the use of FEGP. If STAL is serious about reducing noise from APU's it would undertake to either reduce or abolish its charges for the use of ground-supplied power, even if it meant that it would have to make a modest increase in its landing and departure charges.

4. Conclusion

We consider that the draft NAP falls far short of what is required for it to be an effective plan to "avoid, prevent or reduce the harmful effects of exposure to environmental noise" over the next five years, and gives us no confidence that during this period aircraft noise in our Parish (or in any other area) will diminish during such period.

It is beyond the scope and resources available to us as a Parish Council to suggest each and every measure which STAL could take to fulfil its obligations in this regard, but the starting point must be for the NAP to identify a clear set of targets for noise to be reduced (with independent monitoring and the results to be published) over the period covered by the NAP. The following would demonstrate a clear commitment to achieve this objective and would have an immediate and positive effect on the quality of life in our Parish:

- immediately reduce the number of night flights by 50%, and introduce a programme to phase them out completely over the life of the NAP;
- ban the use of reverse thrust (save in case of an emergency);
- phase out landing rights for the noisiest, older generation of aircraft with a grace period of, say, one year;
- introduce an immediate and significant increase in the level of fines for the use of reverse thrust and for aircraft departing from flight paths, and phase in further increases over the next two years to levels which unquestionably will make it financially prohibitive for airlines to be in breach; and
- provide Much Hadham Parish Council with the draft NAP 17 statistics for the number of flights passing over St Elizabeth's Centre each quarter, distinguishing daytime and night-time flights.

Decision to approve this submission made at the Much Hadham Parish Council meeting on 5th September 2023

MUCH HADHAM PARISH COUNCIL

YEAR ENDED 31 MARCH 2024

BUDGET TO ACTUAL COMPARISON AS AT 5 SEPTEMBER 2023

(Parish Council only)	FULL YEAR	YEAR TO	
		DATE	
	2024	2024	
	BUDGET	ACTUAL	
	£	£	COMMENT
INCOME			
Precept	43,000.00	21,500.00	
Pavilion income	300.00	352.00	Football sub from 2022/23
Grant	300.00	-	
Other	60.00	-	
VAT reclaimed	5,000.00	2,460.25	
TOTAL INCOME	48,660.00	24,312.25	
EXPENDITURE			
Staff costs	9,844.00	4,686.24	
PWLB loan repayment - Pavilion	5,387.46	2,693.73	
PWLB loan repayment - Parish lights	2,734.64	1,367.32	
Administration costs	3,015.00	1,498.65	
Legal costs	1,000.00	-	
Insurance	2,850.00	1,089.75	
Audit fees	815.00	465.00	
Election expenses	-	-	
Maintenance of open spaces	7,500.00	4,439.27	
Litter	2,000.00	546.00	
War memorial (lighting and maintenance)	1,085.00	45.59	
Pavilion	5,550.00	1,354.28	
Grants and donations (Section 137 expenditure)	1,000.00	300.00	Grant to PG/GTPS for King's Coronation event
			(£300)
Sport and recreation grants (Section 106 funded)	-	-	
Revenue/Capital Projects (to be allocated)	5,000.00	-	
VAT	5,000.00	775.63	
TOTAL EXPENDITURE	52,781.10	19,261.46	