

MUCH HADHAM PARISH COUNCIL

Notice is hereby given that the meeting of the Much Hadham Parish Council **Burial Authority** will be held on **Tuesday, 2nd September 2025**, in the **Much Hadham Village Hall**, at **6:45 pm**, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Jackie Westlake

Jackie Westlake, Acting Clerk of the Council

Email: clerk@muchhadhamparishcouncil.co.uk

28th August 2025

A G E N D A

- 25/33. Apologies for absence
- 25/34. Declarations of Interest
- 25/35. Chair's announcements
- 25/36. Minutes of the meeting held on 3rd June 2025
- 25/37. Reports on outstanding matters
- 25/38. Residents' comments
- 25/39. Management update
To receive an update on managing the burial grounds, including extending Perry Green Burial Ground
To note list of interments and memorial applications since last meeting
- 25/40. Financial
- (i) Payments since last meeting
- | | | |
|----------------------|--|---------------|
| 12 th May | ICCM: Membership fee relating to cemetery management | £105.00 |
| 4 th June | MH Landscapes: Maintenance at burial grounds Jan-Mar '25 | £540.00 + VAT |
| 9 th June | R Edwards: St Andrew's tree surgery | £580.00 |
| 5 th June | Castle Water: Water for Perry Green Burial Ground | £ 55.49 + VAT |
| 6 th June | Castle Water: Water for St Andrew's Burial Ground | £ 55.49 +VAT |
| 3 rd July | RB Contractors: Paving slabs at St Andrew's | £225.00 |
- (ii) Financial Statement
To receive the current financial position
- 25/41. Urgent business
- 25/42. Confirmation of date of next meeting – Tuesday, 4th November 2025 – Much Hadham Village Hall

Perry Green Burial Ground

- Found to be looking neat and tidy. The extension is looking smart, and it was noted that the first interment had taken place.
- Extra hedging is required to narrow the “roadway gap” through to the extension, where trees had been removed.
- The post protecting the grass area by the parking bays had already been hit. Cllr Liversage agreed to discuss alternative solutions with contractor, Bob Bayford and report back. Cllr Bird would straighten the post in the meantime.

St Andrew’s Burial Ground

- Although the ground undulates, the grass was found to be at an acceptable height and area tidy throughout. The wall and gravestones, now ivy free, looked really neat and tidy. Many thanks to both Cllrs Bill O’Neil and Bird.
- the holly tree had only been reduced by half, and it was believed this should now be totally removed and a replacement planted, even at the risk of losing the Rambling Rector rose. Further discussion required with representatives of St Andrew’s.
- The entrance had been radically improved with the laying down of paving stones. Thanks expressed to Cllr Liversage and contractor, Bob Bayford.

It was noted that the last invoice from Much Hadham Landscapes Ltd (for March-June 2025) was considerably more than expected, and the contractor had been asked to double check the dates for accuracy. The invoice had not yet been paid, awaiting confirmation from the contractor.

With regard to the Brown Bins at both cemeteries being registered to the previous clerk’s home address, the chair had not yet discussed this with the PCC Treasurer, and would chase this.

The matter of the low wall between the churchyard, and the PCC cemetery at St Andrew’s church was discussed. It was agreed that it was improved with the removal of much ivy, but that any long term solution required discussions with St Andrew’s Church, which would be put on hold for the time being.

It had been noted by the Chair there appeared to be a discrepancy in the Cemetery Fees, for interment into re-opened grave for a Resident and interment for re-opened plot in the Garden of Remembrance. The chair asked this to be considered at the next meeting.

List of Interments & Memorials since last meeting

- In the absence of the clerk, there are no known new items to report.

25/30. FINANCIAL

(i) Payments since last meeting

12 th May	ICCM: Membership fee relating to cemetery management	£105.00
4 th June	MH Landscapes: Maintenance at burial grounds Jan-Mar '25	£540.00 + VAT
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5 th June	Castle Water: Water for Perry Green Burial Ground	£ 55.49 + VAT
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(ii) Financial Statement

Cllr Hunt was thanked for providing the current financial position, attached as Appendix A.

25/31. URGENT BUSINESS

None.

25/32. DATE OF NEXT MEETING

Tuesday, 4th November 2025 at 6.45 pm in the Much Hadham Village Hall.

There being no further business the meeting closed at 7:18 pm

Next Burial Ground inspection to be undertaken by the Chair and Cllr J Liversage, on Friday 24th October starting at Perry Green Cemetery