

MUCH HADHAM PARISH COUNCIL

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Notice is hereby given that the meeting of the Much Hadham Parish Council **Burial Authority** will be held on Tuesday, **6 August 2019**, in the **Much Hadham Village Hall Green Room**, 6:45 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

F M Forth

Fiona Forth
Clerk of the Council

1 August 2019

A G E N D A

- 19/32. Apologies for absence
- 19/33. Declarations of Interest
- 19/34. Chair's announcements
- 19/35. Minutes of the last meeting held on 4 June 2019
- 19/36. Reports on outstanding matters
- 19/37. Residents' comments
- 19/38. Inspection of burial grounds and management update
- 19/39. Garden of Remembrance update
- 19/40. Plot request
To consider and approve request to purchase a front row plot at Perry Green Burial Ground
- 19/41. Financial
- (i) Payment of Accounts
- | | | |
|-------------------|---|---------------|
| ICCM | Course fee – Cemetery Management & Compliance | £90.00 + VAT |
| MH Landscapes Ltd | Churchyard maintenance Apr – Jun 2019 | £450.00 + VAT |
- (ii) Financial Statement
To receive the current financial position
- 19/42. Urgent business
- 19/43. Confirmation of date of next meeting – Tuesday, 1 October 2019, in the Much Hadham Village Hall

MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Burial Authority held on Tuesday, 6 August 2019, in the Much Hadham Village Hall Green Room, at 6:50 pm.

Members: *Cllr Mrs J Liversage Cllr Mrs P Taylor (Chairman)
 *Cllr W O'Neill *Cllr K Twort

* denotes present

In attendance: F Forth, Parish Clerk and no members of the public.

19/32. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllr Mrs P Taylor. In her absence, Cllr K Twort chaired the meeting.

19/33. DECLARATIONS OF INTEREST

None.

19/34. CHAIR'S ANNOUNCEMENTS

None.

19/35. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 4 June 2019 be accepted as a correct record of the proceedings and be signed by the Chair.

19/36. REPORTS ON OUTSTANDING MATTERS

The Clerk reported that she was still waiting for quotes for the fence repair at the Perry Green Burial Ground. In addition, obtaining confirmation that the grab lorry can access the spoil without damaging the drive is still outstanding.

19/37. RESIDENTS' COMMENTS

None.

19/38. INSPECTION OF BURIAL GROUNDS AND MANAGEMENT UPDATE

The Chair and Clerk inspected the Burial Grounds on 30th July and identified no matters of concern apart from the entrance to the St Andrew's Burial Ground. This was discussed at length and agreed that Much Hadham Landscapes be asked for their suggestions for a solution. It was considered that raking the ground by the entrance would make a significant difference. In addition, if the trees in Church Lane were pollarded, sufficient light may get through to enable the grass to grow.

The next inspection to be undertaken by Cllr Mrs J Liversage with the Clerk.

19/39. GARDEN OF REMEMBRANCE UPDATE

Cllr Mrs J Liversage reported that the working party for the garden of remembrance project had been established and research is underway of options to be considered. A further update will be provided at the next meeting.

19/40. PLOT REQUEST

Following discussion, it was RESOLVED to not approve the request to purchase a front row plot at Perry Green Burial Ground. The Burial Authority Regulations do not allow for this.

19/41. FINANCIAL

(i) Payment of Accounts

Noted that the following payments were due for approval at the subsequent Parish Council meeting:

ICCM	Course fee – Cemetery Management & Compliance	£90.00 + VAT
MH Landscapes Ltd	Churchyard maintenance Apr – Jun 2019	£450.00 + VAT

(ii) Financial Statement

The current financial position was noted (Appendix A).

19/42. URGENT BUSINESS

None.

19/43. DATE OF NEXT MEETING

Tuesday, 1st October 2019 in the Much Hadham Village Hall, Green Room at 6:45 pm.

There being no further business the meeting closed at 7:14 pm

MUCH HADHAM PARISH COUNCIL - BURIAL AUTHORITY

YEAR ENDED 31 MARCH 2020

BUDGET TO ACTUAL COMPARISON AS AT 6 AUGUST 2019

(Excludes VAT)	FULL YEAR	YEAR TO DATE	COMMENT
	2020 BUDGET £	2020 ACTUAL £	
INCOME			
Burial	2,200.00	2,260.00	
Memorial	440.00	180.00	
TOTAL INCOME	2,640.00	2,440.00	
EXPENDITURE			
Water	100.00	35.53	
Church yard maintenance	1,800.00	900.00	
Other maintenance	500.00	-	
Other	100.00	230.00	Membership of ICCM £95 + training course £135
TOTAL EXPENDITURE	2,500.00	1,165.53	
ANNUAL RECONCILIATION			
Opening balance - 1 April 2018	17,037.46	17,037.46	
Income	2,640.00	2,440.00	
Expenditure	- 2,500.00	- 1,165.53	
Closing balance	<u>17,177.46</u>	<u>18,311.93</u>	