

MUCH HADHAM PARISH COUNCIL

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Notice is hereby given that the meeting of the Much Hadham Parish Council **Burial Authority** will be held on Tuesday, **4 June 2019**, in the **Much Hadham Village Hall Green Room**, 6:45 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

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Clerk of the Council

30 May 2019

A G E N D A

- 19/21. Apologies for absence
- 19/22. Declarations of Interest
- 19/23. Chair's announcements
- 19/24. Minutes of the last meeting held on 2 April 2019
- 19/25. Reports on outstanding matters
- 19/26. Residents' comments
- 19/27. Inspection of burial grounds and management update
 - To consider whether the damaged fence at Perry Green Burial Ground should be repaired
- 19/28. Garden of Remembrance
 - To establish a "Working Party" to develop costed plans for a Garden of Remembrance at the Perry Green Burial Ground
- 19/29. Financial
 - (i) Payment of Accounts
 - None
 - (ii) Financial Statement
 - To receive the current financial position
- 19/30. Urgent business
- 19/31. Confirmation of date of next meeting – Tuesday, 6 August 2019, in the Much Hadham Village Hall

MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Burial Authority held on Tuesday, 4 June 2019, in the Much Hadham Village Hall Green Room, at 6:52 pm.

Members: #Cllr Mrs J Liversage *Cllr Mrs P Taylor (Chairman)
 *Cllr W O'Neill *Cllr K Twort

* denotes present and # denotes arrived during agenda item 27.

In attendance: F Forth, Parish Clerk and 1 member of the public.

19/21. APOLOGIES FOR ABSENCE

The Clerk reported that Cllr Mrs J Liversage apologised but she was running late.

19/22. DECLARATIONS OF INTEREST

None.

19/23. CHAIR'S ANNOUNCEMENTS

None.

19/24. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 2 April 2019 be accepted as a correct record of the proceedings and be signed by the Chair.

19/25. REPORTS ON OUTSTANDING MATTERS

The Clerk reported that she had been contacting other local Parish/Town Councils to identify how they dealt with spoil. Discussions with Ware Town Council identified a similar level of burials a year and the spoil generated is partly used to top up graves and the remainder, which is piled, is cleared away every 1-2 years using a grab lorry company – Dave Head and Sons. The Clerk had spoken to this company and identified that the grab lorry takes a 16-tonne load for a cost of £280 – equivalent volume to two and a half 6 yard skips. Following discussion, it was agreed to pursue this but to get the company to check whether there would be damage to the tarmac. It was also suggested that it should be collected after a dry spell to make sure the ground is solid.

19/26. RESIDENTS' COMMENTS

On behalf of the Perry Green and Green Tye Preservation Society, a request was made to repair the damaged fence at the Perry Green Burial Ground.

19/27. INSPECTION OF BURIAL GROUNDS AND MANAGEMENT UPDATE

Damaged fence at Perry Green Burial Ground

Whilst noting that there had been no change in the state of the fence since it was first reported as damaged, it was agreed that quotes should be obtained to see what the cost of repair would be as it may be a small job.

Inspection

The Chair and Clerk inspected the Burial Grounds on 24th May. Perry Green Burial Ground was found to be neat and tidy, with grass having been cut recently. St Andrew's Burial Ground, however, needs some remedial work in relation to the entrance way as it is looking unsightly and uneven. It is possible that some of the damage is due to moles, but this is not clear.

A number of options were discussed and agreed to pursue the placement of grass sets where the materials costs expected to be around £300. Cost of the associated lightweight landscaping to be identified.

The next inspection to be undertaken by Cllr K Twort with the Clerk.

19/28. GARDEN OF REMEMBRANCE

The Chair outlined a suggestion that the unused strip of the Perry Green Burial Ground, on the right-hand side as you enter, is used for a garden of remembrance. It is still unclear why no burials have taken place in this part of the Burial Ground but the depth for the interment of cremated remains is less than that required for a burial. In addition, consideration should be given to ensuring uniformity for the memorial slabs by specifying size, type of stone and inscription as the intention would be that this strip continues to be mown.

Following discussion, it was agreed to form a working party to consider this further consisting of Cllr Mrs J Liversage, Mrs M O'Neill and a representative from the hamlets. It was also suggested that other cemeteries/crematoriums are visited, for example Parndon Wood, to gather design ideas.

19/29. FINANCIAL

(i) Payment of Accounts

None.

(ii) Financial Statement

The current financial position was noted (Appendix A).

19/30. URGENT BUSINESS

None.

19/31. DATE OF NEXT MEETING

Tuesday, 6th August 2019 in the Much Hadham Village Hall, Green Room at 6:45 pm. It was agreed that Cllr K Twort would chair the meeting as Cllr Mrs P Taylor would be absent.

There being no further business the meeting closed at 7:25 pm

MUCH HADHAM PARISH COUNCIL - BURIAL AUTHORITY

YEAR ENDED 31 MARCH 2020

BUDGET TO ACTUAL COMPARISON AS AT 4 JUNE 2019

(Excludes VAT)	FULL YEAR	YEAR TO DATE	COMMENT
	2020 BUDGET £	2020 ACTUAL £	
INCOME			
Burial	2,200.00	1,980.00	
Memorial	440.00	70.00	
TOTAL INCOME	2,640.00	2,050.00	
EXPENDITURE			
Water	100.00	35.53	
Church yard maintenance	1,800.00	450.00	
Other maintenance	500.00	-	
Other	100.00	95.00	Membership of ICCM
TOTAL EXPENDITURE	2,500.00	580.53	
ANNUAL RECONCILIATION			
Opening balance - 1 April 2018	17,037.46	17,037.46	
Income	2,640.00	2,050.00	
Expenditure	- 2,500.00	- 580.53	
Closing balance	<u>17,177.46</u>	<u>18,506.93</u>	