

MUCH HADHAM PARISH COUNCIL

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Notice is hereby given that the meeting of the Much Hadham Parish Council **Burial Authority** will be held on Tuesday, **2 April 2019**, in the **Much Hadham Village Hall Green Room**, 6:45 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

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Fiona Forth
Clerk of the Council

28 March 2019

A G E N D A

- 19/12. Apologies for absence
- 19/13. Declarations of Interest
- 19/14. Chair's announcements
- 19/15. Minutes of the last meeting held on 5 February 2019
- 19/16. Reports on outstanding matters
- 19/17. Inspection of burial grounds and management update
- 19/18. Financial
 - (i) Payment of Accounts
None
 - (ii) Financial Statement
To receive the current financial position
- 19/19. Urgent business
- 19/20. Confirmation of date of next meeting – Tuesday, 4th June 2019, in the Much Hadham Village Hall

MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Burial Authority held on Tuesday, 2 April 2019, in the Much Hadham Village Hall Green Room, at 6:50 pm.

Members: *Cllr Mrs J Liversage *Cllr Mrs P Taylor (Chairman)
 *Cllr Mrs M O'Neill *Cllr K Twort
 *Cllr W O'Neill

* denotes present.

In attendance: F Forth, Parish Clerk and no members of the public.

19/12. APOLOGIES FOR ABSENCE

None.

19/13. DECLARATIONS OF INTEREST

None.

19/14. CHAIR'S ANNOUNCEMENTS

None.

19/15. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 5 February 2019 be accepted as a correct record of the proceedings and be signed by the Chair.

19/16. REPORTS ON OUTSTANDING MATTERS

The Clerk provided an update in terms of removal of the soil spoil. Quotes are being sought but now been asked to clarify what is within the waste being removed.

19/17. INSPECTION OF BURIAL GROUNDS AND MANAGEMENT UPDATE

Cllr W O'Neill and the Clerk undertook the inspection of both burial grounds on 22nd March and found both to be in good condition.

The Clerk highlighted that information had come to light that there was an expectation that a burial, in an existing plot, would take place in St Andrew's Burial Ground at some point in the future. However, the Clerk's understanding was that this Burial Ground was closed to

burials and only the interment of ashes into existing graves was accepted. It was agreed that the Clerk would clarify the position in relation to this.

Cllr W O'Neill made the suggestion that it would be good to develop a Garden of Remembrance for interment of ashes in the Perry Green Burial Ground. During the inspection, it was considered that the area behind the new hedge, directly opposite the spoil pile would be ideal. There is still sufficient space for burials, in the main part of the burial ground, therefore it would be a few years before the burial ground would need to be extended and it had been planned that the development of a Garden of Remembrance would be considered as part of that work. It was agreed that a "working party" should be established to take this forward. In addition, it was highlighted that ideas for such a Garden could be sourced from St Andrew's Church, Parndon Wood Crematorium and any other local burial grounds.

Following this discussion, it was considered that having a spoil pile near such a Garden would not be appropriate. Suggestions were made, for example, to screen off that area or to negate the need for the pile altogether, by regularly removing the spoil. The Clerk was asked to identify what other local burial grounds do in relation to this aspect and investigate the cost implications.

Cllr W O'Neill also highlighted that he'd looked at the damaged railing whilst at the Perry Green Burial Ground. He considered that it was not dangerous and confirmed that the damage was cosmetic only.

The Clerk was reminded to chase the quotes for trimming the tree just inside the gate, to the left, at Perry Green Burial Ground.

Finally, the Burial Authority's thanks are to be expressed to a local resident for the work he undertakes within Perry Green Burial Ground, as well as ensuring that the refuse bins are put out each week. The Chair will write a suitable letter to the resident.

19/18. FINANCIAL

(i) Payment of Accounts

None.

(ii) Financial Statement

The current financial position was noted (Appendix A). In response to a question, the Clerk confirmed that she found membership of the Institute of Cemetery and Crematorium Management (ICCM) was useful.

19/19. URGENT BUSINESS

None.

19/20. DATE OF NEXT MEETING

Tuesday, 4th June 2019 in the Much Hadham Village Hall at 6:45 pm. It was agreed that the Chair would undertake the next inspection of the burial grounds with the Clerk on Friday 24th May 2019.

There being no further business the meeting closed at 7:14 pm

MUCH HADHAM PARISH COUNCIL - BURIAL AUTHORITY

YEAR ENDED 31 MARCH 2019

BUDGET TO ACTUAL COMPARISON - FINAL

(Excludes VAT)	FULL YEAR	YEAR TO DATE	COMMENT
	2019 BUDGET £	2019 ACTUAL £	
INCOME			
Burial	2,200.00	4,070.00	Includes a non-resident interment into a re-opened grave
Memorial	440.00	690.00	
TOTAL INCOME	2,640.00	4,760.00	
EXPENDITURE			
Water	100.00	74.29	
Church yard maintenance	1,800.00	1,800.00	
Other maintenance	500.00	-	
Other	100.00	97.90	Membership of ICCM
TOTAL EXPENDITURE	2,500.00	1,972.19	
ANNUAL RECONCILIATION			
Opening balance - 1 April 2018	14,249.65	14,249.65	
Income	2,640.00	4,760.00	
Expenditure	- 2,500.00	- 1,972.19	
Closing balance	<u>14,389.65</u>	<u>17,037.46</u>	