

MUCH HADHAM PARISH COUNCIL

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Notice is hereby given that the meeting of the Much Hadham Parish Council **Burial Authority** will be held on Tuesday, **5 February 2019**, in the **Much Hadham Village Hall Green Room**, 6:45 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

F.M.Forth
Fiona Forth
Clerk of the Council

31 January 2019

A G E N D A

- 19/1. Apologies for absence
- 19/2. Declarations of Interest
- 19/3. Chair's announcements
- 19/4. Minutes of the last meeting held on 6 November 2018
- 19/5. Reports on outstanding matters
- 19/6. Inspection of burial grounds and management update
To consider repairing damage to the fence at Perry Green
- 19/7. Resident application for reduced burial charge
To consider and approve request to charge a single resident rate for interment of two sets of ashes in one plot
- 19/8. Burial charges
To approve burial ground charges for the coming financial year
- 19/9. Financial
 - (i) Payment of Accounts
None
 - (ii) Financial Statement
To receive the current financial position
- 19/10. Urgent business
- 19/9. Confirmation of date of next meeting – Tuesday, 2nd April 2019 - Much Hadham Village Hall

MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Burial Authority held on Tuesday, 5 February 2019, in the Much Hadham Village Hall Green Room, at 6:55 pm.

Members: *Cllr Mrs J Liversage *Cllr Mrs P Taylor (Chairman)
 Cllr Mrs M O'Neill *Cllr K Twort
 *Cllr W O'Neill

* denotes present.

In attendance: F Forth, Parish Clerk and no members of the public.

19/1. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllr Mrs M O'Neill.

19/2. DECLARATIONS OF INTEREST

None.

19/3. CHAIR'S ANNOUNCEMENTS

None.

19/4. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 6 November 2018 be accepted as a correct record of the proceedings and be signed by the Chair.

19/5. REPORTS ON OUTSTANDING MATTERS

Outstanding matters were noted. The Clerk highlighted that a meeting was taking place on Friday 8th February to progress the project with St Elizabeth's, and aim to have Much Hadham Landscapes involved.

19/6. INSPECTION OF BURIAL GROUNDS AND MANAGEMENT UPDATE

No inspection had been undertaken but the Clerk would be at the burial grounds on the 8th February and will check that there are no urgent matters to be addressed. Cllr B O'Neill will undertake the inspection prior to the next meeting, with the Clerk, on the 22nd March.

The damage to the fence at Perry Green was discussed. This damage was first highlighted at the March 2018 meeting and revisited at the September meeting. Following discussion, it was agreed that the previous decision of not repairing the fence remains appropriate.

19/7. RESIDENT APPLICATION FOR REDUCED BURIAL CHARGE

The Clerk circulated a request for a reduced burial charge for the interment of two sets of ashes in one plot at Perry Green Burial Ground. Following discussion, it was RESOLVED that a single non-resident rate for the interment of two sets of ashes in one plot, at the same time, of £1,650 should be charged.

19/8. BURIAL CHARGES

The Clerk highlighted that a comparison to charges imposed by other parish councils had been undertaken last year. This had confirmed that the charges in place were not out of line with these, but it was important to remember that Much Hadham do not charge for exclusive rights of burial which increases the cost. There have been no indicators to suggest that the charges should be increased. Following discussion, it was RESOLVED to maintain the burial ground charges at the existing level.

For information, these are detailed in Appendix A.

19/9. FINANCIAL

(i) Payment of Accounts

None.

(ii) Financial Statement

The current financial position was noted (Appendix B).

19/10. URGENT BUSINESS

None.

It was noted in passing that residents have been undertaking work in the Perry Green Burial Ground. The Chair agreed to write to them to suggest that any work undertaken, on a voluntary basis, should be co-ordinated given the contract with Much Hadham Landscapes and the proposed project with St Elizabeth's.

19/11. DATE OF NEXT MEETING

Tuesday, 2nd April 2019 in the Much Hadham Village Hall at 6:45 pm.

There being no further business the meeting closed at 7:15 pm

MUCH HADHAM PARISH COUNCIL – BURIAL CHARGES

Effective from 1 April 2019, the scale of charges will be as follows:

Interment – Resident	£550
Interment- Non-resident	£5,500
Re-open – Resident	£330
Re-open – Non-resident	£1,980
Memorial (new) – Resident	£110
Memorial (new) – Non-resident	£330
Memorial (addition of inscription) – Resident	£70
Memorial (addition of inscription) – Non-resident	£70
Cremated remains – Resident	£280
Cremated remains – Non-resident	£1,650

For the purposes of the above burial charges, a 'resident' is defined as a person who:

- was born in the parish;
- has resided in the parish for a minimum total of 20 years, consecutively or not;
or
- has resided in the parish for the last 5 years.

If a person does not meet any of the above criteria, then the non-resident rates would be payable.

MUCH HADHAM PARISH COUNCIL - BURIAL AUTHORITY

YEAR ENDED 31 MARCH 2019

BUDGET TO ACTUAL COMPARISON AS AT 5 FEBRUARY 2019

(Excludes VAT)	FULL YEAR	YEAR TO DATE	COMMENT
	2019 BUDGET £	2019 ACTUAL £	
INCOME			
Burial	2,200.00	3,740.00	Includes a non-resident interment into a re-opened grave
Memorial	440.00	690.00	
TOTAL INCOME	2,640.00	4,430.00	
EXPENDITURE			
Water	100.00	74.29	
Church yard maintenance	1,800.00	1,800.00	
Other maintenance	500.00	-	
Other	100.00	90.00	Membership of ICCM
TOTAL EXPENDITURE	2,500.00	1,964.29	
ANNUAL RECONCILIATION			
Opening balance - 1 April 2018	14,249.65	14,249.65	
Income	2,640.00	4,430.00	
Expenditure	- 2,500.00	- 1,964.29	
Closing balance	<u>14,389.65</u>	<u>16,715.36</u>	