

MUCH HADHAM PARISH COUNCIL

Fiona Forth
Clerk of the Council
Tel: 01279 861869
e-mail: fionaforthmhpc@gmail.com

40 Calverley Close
Bishop's Stortford
Herts
CM23 4JJ

Notice is hereby given that the meeting of the Much Hadham Parish Council **Burial Authority** will be held on Tuesday, **6 March 2018**, in the **Much Hadham Village Hall Green Room**, 6:45 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

F M Forth
Fiona Forth
Clerk of the Council

28 February 2018

A G E N D A

- 18/10. Apologies for absence
- 18/11. Declarations of Interest
- 18/12. Chairman's announcements
- 18/13. Minutes of the last meeting held on 9 January 2018
- 18/14. Reports on outstanding matters
- 18/15. Maintenance update
- 18/16. Burial fees
 - To approve the burial ground fees for the coming financial year
- 18/17. Financial
 - (i) Payment of Accounts
 - None
 - (ii) Financial Statement
 - To receive the current financial position
- 18/18. Urgent business
- 18/19. Confirmation of date of next meeting – Tuesday, 1 May 2018, in the Much Hadham Village Hall

MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Burial Authority held on Tuesday, 6 March 2018, in the Much Hadham Village Hall Green Room, at 6:49 pm.

Members: *Cllr Mrs J Liversage (late) *Cllr Mrs P Taylor (Chairman)
 Cllr Mrs M O'Neill *Cllr K Twort
 *Cllr W O'Neill

* denotes present.

In attendance: F Forth, Parish Clerk and no members of the public.

18/10. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllr Mrs M O'Neill.
Cllr Mrs J Liversage also apologises as running late due to work commitments.

18/11. DECLARATIONS OF INTEREST

None.

18/12. CHAIRMAN'S ANNOUNCEMENTS

None.

18/13. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 9 January 2018 be accepted as a correct record of the proceedings and be signed by the Chairman.

18/14. REPORTS ON OUTSTANDING MATTERS

Report noted.

18/15. MAINTENANCE UPDATE

The Chairman reported that she and the Clerk had inspected the burial ground at Perry Green. Overall, the burial ground was neat and tidy with no loose headstones. The following action points were identified:

- sunken graves – quotes to be obtained to fill up and re-seed as grass, with the expectation that this will make use of the spoil from digging graves;

- chippings on grave – a sensitive letter to be written to the owner of grave that has been covered with chippings as this is disallowed in the Burial Regulations;
- floral tributes on recently deceased graves – clarification to be obtained as to who is responsible for removing the floral tributes 30 days after the committal; and
- spoil from digging graves – consideration to be given to spreading the spoil from digging graves at the back of the burial ground as currently soggy.

Following discussion, it was agreed that:

- the Clerk should pursue the work on the holly bush in St Andrew’s burial ground in conjunction with the Much Hadham Parochial Church Council; and
- arrange for the tree just inside the gates, by the bins on the left, at Perry Green to be cut back;

providing that these works, individually, are less than £500.

Timing for all the works agreed to be obtained.

In addition, it was agreed that no further action would be taken at this stage in respect of the damaged railing at Perry Green burial ground.

Cllr K Twort to undertake next inspection in April. This will include the St Andrew’s burial ground.

18/16. BURIAL FEES

The Clerk explained the reasoning for maintaining the burial fees at a same level, having undertaken some comparison work with other burial grounds in Hertfordshire. In addition, the previously agreed definition for a ‘resident’ has been detailed on the schedule of fees.

RESOLVED to maintain the burial ground fees at the existing rates, as detailed in Appendix A, for the coming year.

18/17. FINANCIAL

(i) Payment of Accounts

None.

(ii) Financial Statement

The current financial position was noted.

18/18. URGENT BUSINESS

None.

18/19. DATE OF NEXT MEETING

Tuesday, 1 May 2018 in the Much Hadham Village Hall at 6:45pm.

There being no further business the meeting closed at 7:10 pm

MUCH HADHAM PARISH COUNCIL – BURIAL CHARGES

Effective from 1 April 2018, the scale of charges will be as follows:

Interment – Resident	£550
Interment- Non-resident	£5,500
Re-open – Resident	£330
Re-open – Non-resident	£1,980
Memorial (new) – Resident	£110
Memorial (new) – Non-resident	£330
Memorial (addition of inscription) – Resident	£70
Memorial (addition of inscription) – Non-resident	£70
Cremated remains – Resident	£280
Cremated remains – Non-resident	£1,650

For the purposes of the above burial charges, a ‘resident’ is defined as a person who:

- was born in the parish;
- has resided in the parish for a minimum total of 20 years, consecutively or not; or
- has resided in the parish for the last 5 years.

If a person does not meet any of the above criteria, then the non-resident rates would be payable.