

MUCH HADHAM PARISH COUNCIL

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Notice is hereby given that the meeting of the Much Hadham Parish Council **Burial Authority** will be held on Tuesday, **2 May 2017**, in the **Much Hadham Village Hall Green Room**, following the closure of the Much Hadham Parish Council Planning Committee meeting, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

FMForth

Fiona Forth
Clerk of the Council

25 April 2017

A G E N D A

- 17/20. Apologies for absence
- 17/21. Declarations of Interest
- 17/22. Chairman's announcements
- 17/23. Minutes of the last meeting held on 7 March 2017
- 17/24. Reports on outstanding matters
- 17/25. To consider and approve the cost of maintenance work required
- 17/26. Payment of accounts
 - To note the following payment at the Parish Council meeting earlier:
 - #786 MH Landscapes Ltd Churchyard maintenance £1,080.00
- 17/27. Urgent business
- 17/28. Confirmation of date of next meeting – Tuesday, 4 July 2017, in the Much Hadham Village Hall

MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Burial Authority held on Tuesday, 2 May 2017, in the Much Hadham Village Hall Green Room, following the closure of the Parish Council and Planning Committee meetings, at 9:34 pm.

<u>Members:</u>	*Cllr W Compton	Cllr Mrs M O'Neill
	*Cllr I Hunt	*Cllr Mrs P Taylor (Chairman)
	*Cllr Mrs J Liversage	*Cllr C Thompson
	*Cllr B Morris	*Cllr K Twort
	*Cllr W O'Neill	

* denotes present.

In attendance: F Forth, Parish Clerk and no members of the public.

17/20. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllr Mrs M O'Neill.

17/21. DECLARATIONS OF INTEREST

None.

17/22. CHAIRMAN'S ANNOUNCEMENTS

The Chairman raised for consideration that the Burial Authority, and the Planning Committee, currently have all Cllrs as members. The recent training attended has highlighted that all Cllrs are not required to be members of a Committee. To ensure a meeting can be quorate (3 members), membership of 5 Cllrs would be appropriate. A proper proposal will be made in due course, together with the amendment of the Parish Council's Standing Orders.

Views expressed at the meeting indicated support for this proposal and councillors were invited to send their thoughts to the Chairman.

17/23. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 7 February 2017 be accepted as a correct record of the proceedings and be signed by the Chairman.

17/24. REPORTS ON OUTSTANDING MATTERS

Report noted with the following updates:

- Oak tree – no longer the right time to undertake the work required. Review at the September 2017 meeting;
- Elms – dead and not dangerous therefore revisit at a future meeting;
- Extension plan – plan approved subject to amending typo (item 4) and including action to identify costs in advance of setting the precept in 2021.

17/25. TO CONSIDER AND APPROVE THE COST OF MAINTENANCE WORK REQUIRED

The current state of the burial ground at St Andrew's was discussed. Agreed that nothing should be done in respect of the dead ivy on the wall as it will fall off naturally over the next few years and not damage the wall whereas taking action could result in damage.

Agreed that a site meeting with the contractor, Mr Thake, MH Landscapes Ltd, should be undertaken. This is to be done by Cllr Mrs J Liversage, the Clerk and a St Andrew's PCC member.

17/26. PAYMENT OF ACCOUNTS

The following account relating to the Burial Authority was due to be approved and paid as part of the earlier Parish Council meeting. The Clerk reported that there are two key issues with the invoice currently held: not a VAT invoice and the description of work is insufficient. It had not been possible to obtain a correct invoice prior to the meeting due to unforeseen circumstances at MH Landscapes Ltd. Consequently, this payment was not approved.

Cheque 786	MH Landscapes Ltd	Churchyard maintenance	£1,080.00
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17/27. URGENT BUSINESS

None.

17/28. DATE OF NEXT MEETING

Tuesday, 4 July 2017 in the Much Hadham Village Hall.

There being no further business the meeting closed at 9:55 pm