

MUCH HADHAM PARISH COUNCIL

Fiona Forth
Clerk of the Council
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40 Calverley Close
Bishop's Stortford
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CM23 4JJ

Notice is hereby given that the meeting of Much Hadham Parish Council will be held on **Tuesday, 3rd October 2023**, in the **Much Hadham Village Hall**, at 7:30 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

F M Forth

Fiona Forth, Clerk of the Council

28th September 2023

A G E N D A

- 23/137. To receive and approve apologies for absence
- 23/138. Declarations of interest and requests for dispensation
- 23/139. Notifications of Urgent Business
- 23/140. Chair's announcements
- 23/141. Minutes of the meeting held on 5th September 2023
- 23/142. Reports on outstanding matters and resolutions
- 23/143. To receive members' reports:
 - (i) Community – Recreation Ground and Village Hall
 - (ii) Environment (inc Public Rights of Way)
 - (iii) Highways (inc street lighting)
 - (iv) Media
 - (v) Security
 - (vi) Stansted Airport
 - (vii) Other (Land behind Hill House)
- 23/144. To receive reports from County and District Councillors
- 23/145. Residents' comments
- 23/146. Tree work
 - To review and approve the quote from Contractor A for tree work at the Recreation Ground and Green Tye for £9,199.17 + VAT
- 23/147. Grant requests
 - To consider and approve a grant request for £100 for Citizen's Advice East Herts
 - To consider and approve a grant request from Much Hadham Sports Association for grass cutting – last paid £1,800 May 2022
- 23/148. Financial:
 - (i) Payment of Accounts
 - To authorise for payment the accounts as overleaf
 - (ii) Financial Statement
 - To receive the current financial position
 - (iii) Annual Governance & Accountability Return (AGAR) 2022/23
 - To receive the audited annual return
 - (iv) Bank reconciliation
 - To note review undertaken by Cllr J Liversage

23/149. Planning

To receive minutes of the Planning Committee meeting 5th September 2023

23/150. Burial Authority

To receive minutes of the Burial Authority meeting 6th June 2023

To receive minutes of the Burial Authority meeting 5th September 2023

23/151. Urgent Business

23/152. Clerk's information

23/153. Confirmation of date of next meeting - Tuesday 7th November 2023 – Much Hadham Village Hall

Please be aware that any person may record this meeting.

PAYMENT OF ACCOUNTS - OCTOBER 2023

Ref	Payable to	For	Amount
OP265	Broxap Ltd	Rubbish bin for playground	411.60
OP266	PKF Littlejohn LLP	External audit 2022/23	378.00
OP267	MH Village Hall	Share of 1100 ltr bin costs (used by Litter Picker) [Apr 23 to Sep 23]	230.10
OP268	Broadmead Leisure Ltd	Quarterly playground inspection (September)	60.00
SO	M Windmill	Litter picking (Oct)	91.00
DD	PWLB	Loan repayment (Lighting)	1,367.32
OP269	FM Forth	Clerk's salary (Oct)	781.04
Total payments			3,319.06

DD = Direct Debit / SO = Standing Order / OP = Online Payment