

MUCH HADHAM PARISH COUNCIL

Fiona Forth
Clerk of the Council
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Notice is hereby given that the annual meeting of Much Hadham Parish Council will be held on **Tuesday, 16th May 2023**, in the **Much Hadham Village Hall**, at 7:30 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

F M Forth

Fiona Forth, Clerk of the Council

11th May 2023

A G E N D A

- 23/67. Chair's announcements
- 23/68. Election of Chair and Declaration of Acceptance of Office of Chair
- 22/69. Election of Vice Chair and Declaration of Acceptance of Office of Vice Chair
- 23/70. To consider and approve the co-option of Bill Bird and Kathleen Hamilton as Parish Councillors
- 23/71. To receive and approve apologies for absence
- 23/72. Declarations of interest and requests for dispensation
- 23/73. Notifications of Urgent Business
- 23/74. Further Chair's announcements
- 23/75. Minutes of the meeting held on 4th April 2023
- 23/76. Reports on outstanding matters and resolutions
- 23/77. Portfolios, committees and representatives
 - To review and approve the allocation of portfolios
 - To review and approve the membership of Committees
 - To review and approve the representation of the Parish Council on other bodies
- 23/78. To receive members' reports:
 - (i) Community – Recreation Ground and Village Hall
 - (ii) Environment (inc Public Rights of Way)
 - (iii) Highways (inc street lighting)
 - (iv) Media
 - (v) Security
 - (vi) Stansted Airport
 - (vii) Other
- 23/79. To receive reports from County and District Councillors
- 23/80. Residents' comments
- 23/81. Tree planting on common land
 - To review and approve proposal from the Perry Green and Green Tye Preservation Society to plant trees on the common land

- 23/82. Internal Controls
 To receive the Annual Internal Audit Report 2022/23
 (Page 4 of the Annual Governance & Accountability Return 2022/23 and supporting detailed report)
 To consider and approve the Review of effectiveness of internal controls for 2022/23
- 23/83. Annual Governance & Accountability Return (AGAR) and Accounts
 To receive and approve the Annual Governance Statement 2022/23 (Section 1 of the AGAR)
 To receive and approve the Accounting Statements 2022/23 (Section 2 of the AGAR and Financial Accounts)
 To note the explanation of significant year on year variances in the Accounting Statements
 To note the period for the exercise of public rights 2022/23
- 23/84. Financial:
 (i) Payment of Accounts
 To authorise for payment the accounts as detailed below
 (ii) Financial Statement
 To receive the current financial position
- 23/85. Planning
 To receive minutes of the Planning Committee meeting 4th April 2023
- 23/86. Burial Authority
 To receive minutes of the Burial Authority meeting 4th April 2023
- 23/87. Urgent Business
- 23/88. Clerk's information
- 23/89. Confirmation of date of next meeting - Tuesday 6th June 2023 – Much Hadham Village Hall

Please be aware that any person may record this meeting.

PAYMENT OF ACCOUNTS - MAY 2023

Ref	Payable to	For	Amount
SO	M Windmill	Litter picking (May)	91.00
OP233	MH Sports Association	Pavilion electricity	252.46
OP234	East Herts Council	Annual dog bin charges	1,847.12
OP235	MH Sports Association	Grass cutting at Recreation Ground	2,000.00
DD	PWLB	Loan repayment (Pavilion)	2,693.73
OP236	D Billson	Pavilion cleaning (May)	80.00
OP237	FM Forth	Clerk's salary (May)	781.04
Total payments			7,745.35

DD = Direct Debit | SO = Standing Order | OP = Online Payment