

MUCH HADHAM PARISH COUNCIL

Fiona Forth
Clerk of the Council
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CM23 4JJ

Notice is hereby given that the **virtual** meeting of Much Hadham ANNUAL Parish Council will be held on **Tuesday, 4th May 2021**, at approximately 8:00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

For access to this virtual meeting, please request details using email address above or visit the Parish Council website.

F M Forth

Fiona Forth, Clerk of the Council

27th April 2021

AGENDA

- 21/77. Election of Chair
- 21/78. Declaration of Acceptance of Office of Chair
- 21/79. Election of Vice Chair
- 21/80. To receive and approve apologies for absence
- 21/81. Declarations of interest and dispensations
- 21/82. Notifications of Urgent Business
- 21/83. Chair's announcements
- 21/84. Minutes of the meeting held on 6th April 2021
- 21/85. Reports on outstanding matters and resolutions
- 21/86. Portfolios, committees and representatives:
 - To review and approve the allocation of portfolios.
 - To review and approve the membership of Committees.
 - To review and approve the representation of the Parish Council on other bodies.
- 21/87. To receive members' reports:
 - (i) Community – Recreation Ground and Village Hall
 - (ii) Environment (inc Public Rights of Way)
 - (iii) Highways
 - (iv) Media
 - (v) Neighbourhood Plan
 - (vi) Security
 - (vii) Other
- 21/88. To receive reports from County and District Councillors
- 21/89. Residents' comments
- 21/90. Internal Controls
 - To receive the Annual Internal Audit Report 2020/21
(Page 4 of the Annual Governance & Accountability Return 2020/21 and supporting detailed report)
 - To consider and approve the Review of effectiveness of internal controls for 2020/21

- 21/91. Annual Governance & Accountability Return (AGAR) and Accounts
 To receive and approve the Annual Governance Statement 2020/21
 (Section 1 of the AGAR)
 To receive and approve the Accounting Statements 2020/21
 (Section 2 of the AGAR and Financial Accounts)
 To note the explanation of significant year on year variances in the Accounting
 Statements
 To note the period for the exercise of public rights 2020/21
- 21/92. Financial:
 (i) Payment of Accounts
 To authorise for payment the accounts as detailed below
 (ii) Financial Statement
 To receive the current financial position
- 21/93. Planning
 To receive minutes of the Planning Committee meetings 6th & 27th April 2021
- 21/94. Burial Authority
 To receive minutes of the Burial Authority meeting 6th April 2021
- 21/95. Urgent Business
- 21/96. Clerk's information
- 21/97. Confirmation of date of next meeting - Tuesday 1st June 2021 – arrangements to be confirmed.

Please be aware that any person may record this meeting.

PAYMENT OF ACCOUNTS - MAY 2021

Ref	Payable to	For	Amount
OP39	EMC Contracts Ltd	Electrical repairs at Pavilion	324.00
OP40	BA ICCM	Membership fee relating to cemetery management	95.00
OP41	MH Sports Association	Grass cutting at Recreation Ground	1,500.00
OP42	Ian Hunt	Zoom for virtual meetings	107.90
OP43	Sovereign	80% balance for new play equipment	5,307.38
OP44	BA Brace Turner Ltd	Grounds maintenance at Perry Green Burial Ground	360.00
OP45	MH Sports Association	Pavilion electricity	179.50
OP46	MH Village Hall	D Billson - Pavilion cleaning (April)	80.00
SO	M Windmill	Litter Agency (May)	334.00
DD	PWLB	Loan repayment	2,693.73
OP47	FM Forth	Clerk's salary (May)	597.13

Total payments **£11,578.64**

DD = Direct Debit | SO = Standing Order | OP = Online Payment