

MUCH HADHAM PARISH COUNCIL

Fiona Forth
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CM23 4JJ

Notice is hereby given that the **virtual** meeting of Much Hadham Parish Council will be held on **Tuesday, 6th April 2021**, 7:30 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

For access to this virtual meeting, please request details using email address above or visit the Parish Council website.

F M Forth

Fiona Forth, Clerk of the Council

29th March 2021

A G E N D A

- 21/58. To receive and approve apologies for absence
- 21/59. Declarations of interest and dispensations
- 21/60. Notifications of Urgent Business
- 21/61. Chair's announcements
- 21/62. Minutes of the meetings held on 2nd and 30th March 2021
- 21/63. Reports on outstanding matters and resolutions
- 21/64. To receive members' reports:
- (i) Community – Recreation Ground and Village Hall
 - To receive the latest playground inspection report from Broadmead Leisure Ltd
 - To approve the quote to repair the Woodland Cottage (low risk) for £315 + VAT
 - (ii) Environment (inc Public Rights of Way)
 - (iii) Highways
 - (iv) Media
 - (v) Neighbourhood Plan
 - (vi) Security
 - (vii) Other
- 21/65. To receive reports from County and District Councillors
- 21/66. Residents' comments
- 21/67. Village Sign
- To consider and approve the contractor for the repair of the Village Sign.
- Quotes are:
- Contractor A £1,870 + VAT
 - Contractor B £2,720 + VAT
 - Contractor C:
 - If strip down to metal £3,909 + VAT
 - If not stripped down to metal £2,851 + VAT

- 21/68. Bus shelters
To consider and approve the contractor for the repair of the bus shelters.
Quotes are:
- Contractor A £5,900 + VAT
 - Contractor B £8,976 + VAT ★
 - Contractor C £11,640 + VAT ★
- [★ Includes contingencies: £1,542 + VAT & £1,250 + VAT respectively]
- 21/69. Pavilion
To approve, in principle, entering into an agreement with Faraway Tree Kindergarten Ltd for the use of the pavilion for a further period of 12 months to commence on expiry of the current agreement on 5 October 2021 on the same terms as to remuneration as the present agreement (£780 per month), subject to agreement on terms and the approval of Much Hadham Sports Association
- 21/70. Governance documentation
To review and approve the draft Health and Safety Policy
- 21/71. Financial:
- (i) Payment of Accounts
To authorise for payment the accounts as detailed below
 - (ii) Financial Statement
To receive the current financial position
- 21/72. Planning
To receive minutes of the Planning Committee meeting 2 March 2021
- 21/73. Burial Authority
To receive minutes of the Burial Authority meeting 2 February 2021
- 21/74. Urgent Business
- 21/75. Clerk's information
- 21/76. Confirmation of date of next meeting - Tuesday 4th May 2021 – Annual Parish Council meeting. Arrangements to be confirmed.

Please be aware that any person may record this meeting.

PAYMENT OF ACCOUNTS - APRIL 2021

| Ref | Payable to | For | Amount |
|------------|-------------------|---------------------------------------|---------------|
| OP36 | HATPC | Subscription 2021/22 | 809.87 |
| OP37 | MH Village Hall | D Billson - Pavilion cleaning (March) | 80.00 |
| SO | M Windmill | Litter Agency (April) | 334.00 |
| OP38 | FM Forth | Clerk's salary (April) | 597.13 |

Total payments £1,821.00

DD = Direct Debit | SO = Standing Order | OP = Online Payment