

MUCH HADHAM PARISH COUNCIL

Fiona Forth
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Notice is hereby given that the **virtual** meeting of Much Hadham Parish Council will be held on **Tuesday, 3 November 2020**, 7:30 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

For access to this virtual meeting, please request details using email address above or visit the Parish Council website.

F M Forth

Fiona Forth, Clerk of the Council

29th October 2020

AGENDA

- 20/158. To receive and approve apologies for absence
- 20/159. Declarations of interest and dispensations
- 20/160. Notifications of Urgent Business
- 20/161. Chair's announcements
- 20/162. Minutes of the meeting held on 6 October 2020
- 20/163. Reports on outstanding matters and resolutions
- 20/164. To consider and approve the co-option of Kathleen Hamilton as a Parish Councillor
- 20/165. To receive members' reports:
 - (i) Community – Recreation Ground and Village Hall
 - To receive the annual play equipment inspection report (ROSPA) summary
 - To approve re-payment of £300 to the Saturday Football Team in lieu of lack of use of Recreation Ground facilities due to COVID
 - (ii) Environment (inc Public Rights of Way)
 - (iii) Highways
 - (iv) Media
 - (v) Neighbourhood Plan
 - (vi) Security
 - (vii) Other
- 20/166. To receive reports from County and District Councillors
- 20/167. Residents' comments
- 20/168. Grant application from the Tennis Club
 - To consider and approve a grant request for £4,500 from Much Hadham Tennis Club, funded from Section 106 monies
- 20/169. Stansted Airport
 - To object to the proposed expansion of passenger numbers at Stansted Airport by Manchester Airports Group
 - To delegate authority to prepare and submit objections on behalf of the Parish Council to Cllrs D McDonald and B O'Neill
- 20/170. Street lighting project
 - To note borrowing approval received for a loan not exceeding £40,000
 - To approve the quote from Ringway for £43,029.72 + VAT for the replacement of 34 lights as detailed in the Parish Lighting Business Case

- 20/171. Internal Controls
- (i) To receive the Annual Internal Audit Report 2019/20
(Page 3 of the Annual Governance & Accountability Return 2019/20 and supporting detailed report)
 - (ii) To consider and approve the Review of the effectiveness of internal controls for 2019/20
- 20/172. Annual Governance & Accountability Return (AGAR) and Accounts
- (i) To receive and approve the Annual Governance Statement 2019/20
(Section 1 of the AGAR)
 - (ii) To receive and approve the Accounting Statements 2019/20
(Section 2 of the AGAR and Financial Statements)
- 20/173. Financial:
- (i) Payment of Accounts
To authorise for payment the accounts as detailed below
 - (ii) Financial Statement
To receive the current financial position
 - (iii) Initial 2021/22 Budget and Forward Financial Plan
To discuss the initial 2021/22 budget and forward financial plan
 - (iv) Bank reconciliations
To note review undertaken by Cllr Mrs J Liversage
- 20/174. Staffing Committee
To appoint Cllr S Smith as a member of the Staffing Committee to replace Cllr I Hunt
- 20/175. Planning
To receive minutes of the Planning Committee meeting 6 October 2020
- 20/176. Burial Authority
To receive minutes of the Burial Authority meeting 6 October 2020
- 20/177. Urgent Business
- 20/178. Clerk's information
- 20/179. Confirmation of date of next meetings – Tuesday 1st December 2020 – arrangements to be confirmed

Please be aware that any person may record this meeting.

PAYMENT OF ACCOUNTS - NOVEMBER 2020

Chq etc	Payable to	For	Amount
1033	E.ON	Lighting for war memorial	36.27
1034	Home & Office Fire Extinguishers Ltd	Annual service	222.00
1035	T Walker	Mow & strim footpaths	640.00
1036	MH Village Hall	D Billson - Pavilion cleaning (October)	80.00
1037	FM Forth	Clerk's salary (October)	581.10
SO	M Windmill	Litter Agency (November)	334.00
DD	PWLB	Loan repayment	2,693.73
Total payments			£4,587.10