

## MUCH HADHAM PARISH COUNCIL

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Notice is hereby given that the Much Hadham Parish Council meeting will be held on Tuesday, **4 October 2016**, in the **Much Hadham Village Hall Main Room** at 7:30 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Fiona Forth, Clerk of the Council

27 September 2016

### AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Notifications of Urgent Business.
4. Chairman's announcements.
5. Minutes of the meeting held on 6 September 2016.
6. Reports on outstanding matters.
7. To receive members' reports:
  - (i) Community - Sports Association and Village Hall
  - (ii) Environment (inc Public Rights of Way)
    - Motion regarding works to Trees on Green Tye Village Green
    - Motion to approve hedge trimming work at Green Tye
  - (iii) Highways
  - (iv) Media
  - (v) Neighbourhood Plan
  - (vi) Security
  - (vii) Other
    - Motion to agree the grounds maintenance work to be undertaken at the Perry Green burial ground
8. Telephone box consultation update
9. To receive reports from County and District Councillors.
10. Residents' comments.
11. Planning:
  - To receive minutes of the Planning Committee.
12. Financial
  - (i) Payment of Accounts
    - Motion to authorise for payment the accounts as detailed below
  - (ii) Financial Statement
    - To receive the current financial position
  - (iii) External Audit
    - Motion to approve the audited annual return
    - To receive the external auditor's issues arising report

13. Review of Financial Regulations  
Motion to adopt updated Financial Regulations
14. Complaints Procedure  
Motion to adopt Complaints Procedure
15. Urgent Business
16. Items for future Agenda:
  - (i) Review of Standing Orders.
  - (ii) Press and Media Policy Draft.
  - (iii) Internal Auditor's Recommendations.
17. Confirmation of date of next meeting – 1 November 2016 – Green Tye Mission Hall

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#### **PAYMENT OF ACCOUNTS - OCTOBER 2016**

<b>Chq</b>	<b>Payable to</b>	<b>For</b>	<b>Amount</b>
677	Clr I Hunt	Website, printing, stationery for consultation event (NP)	156.09
692	MH Sports Association	Reimbursement of electricity Pavilion	85.71
693	HAPTC	New Clerks course	35.00
694	Jill Dickson	Pavilion Cleaning August	70.00
695	C Copper	Hedge cutting recreation ground + Causeway St Andrews Church	355.00
696	CPRE	Membership	36.00
697	Jackie Johns	Pavilion cleaning	75.00
698	M O'Neill	Reimbursement lock at Pavilion	90.00
699	Clr I Hunt	Website, surveys and printing (NP)	345.55
700	Lynne Mills	Printing (NP)	113.00
701	BDO LLP	External audit fee	480.00
702	HCC	Stationery	8.76
703	EHDC	Annual inspection of play area	49.80
704	FM Forth	Clerks expenses Invoice 2 (Stationery & postage)	29.85
705	Richard Kidger	Maintenance notice board Perry Green	390.00