

## MUCH HADHAM PARISH COUNCIL NEIGHBOURHOOD PLAN

### Minutes of the Meeting of the Neighbourhood Plan Steering Group held in the Green Tye Mission Hall on Tuesday 8<sup>th</sup> December 2015, at 7.30 pm

PRESENT: Cllr Ian Hunt (Chair), Cllr Penny Taylor (Secretary), Martin Adams, Mark Ashwell, Michael Byrne, Neil Clarke, Cllr Ian Devonshire, Ken Howlett, Hugh Labram, Lynne Mills, and Cllr Alex Young.

1. CHAIRMAN'S WELCOME

The Chairman welcomed two members of the public to the meeting. He explained about the resignations at the December Parish Council meeting, and the sorting of the Pavilion finances, which means the PC is adequately funded to the end of the year. He also referred to the possibility of the village getting superfast broadband (Gigaclear), and encouraged those who understood the situation to spread the word, as this is an opportunity the village cannot miss.

2. APOLOGIES FOR ABSENCE

Apologies were received from Mari Fleming and Bill O'Neill.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MINUTES OF THE LAST MEETING

The draft minutes of the meeting held on 10<sup>th</sup> November were accepted as an accurate record.

5. MATTERS ARISING

The Chair reported that the PC at the meeting on 1<sup>st</sup> December had unanimously approved Lynne Mills as Financial Office of the Neighbourhood Plan Steering Group.

Ken Howlett asked about Grants progress with EHC – Ian Devonshire and Lynne Mills explained there were none as such, but they would contact Clare Sime in the EHDC Planning Department to find out exactly what might be available. It appears EHDC receives a government grant for each NP designation.

The Chair confirmed that all Action Points had been completed, with the exception of the website.

6. RESIDENTS' COMMENTS

A resident wished to assure the SG that he absolutely supported the Neighbourhood Plan.

He suggested that Gigaclear were keen to provide superfast broadband in this area due to the prospect of 2,000 homes in Harlow North. However since the report on the A414, Harlow North was looking less likely, and Central Government may just over-ride any local decisions anyway.

He also reported on accounts he had heard, from EHDC, that the land stakeholders along Kettle Green Lane might be considering applying to build 239 houses, a Care Home and a new School. He asked the NPSG to ensure villagers knew how many houses were expected to be built by 2031 (10% as we are a Category 1 village), and how that number is calculated. The Chair thanked Mr Morris for his observations, which would be noted.

A member of the public asked the Chairman if he had any links with any local land owner. The Chairman assured him he had absolutely no links, and no conflicts of interest of any description.

7. WORKSHOP OUTPUTS/PROJECT PLAN

The Chair described the morning Workshop as very successful. Notes, Policy Group Stakeholders and the Timetable had been circulated. The Timetable was corrected, with the addition of May 2017 as Adoption of the District Plan, (see attached).

The Chair asked the Group to consider a Consultation Event, with display boards of each Policy Group, a Vision Board, printed extracts of other NPs, a short rolling video of scenes of the village and lots of maps! giving residents the opportunity to discuss their key concerns around new housing – eg. parking, price, density. It was suggested to hold this event in early March. Lynne Mills agreed to ask Claire Uwins if she would organise the event. The Secretary agreed to consult with the Forge on any events they might have at that time, and Wendy Duncan re the availability of the Village Hall, and the Art Society if we could borrow their display boards. It was agreed to consider including issues regarding Harlow North.

8. VISION SURVEY

The Chair had already sent out a “practice” version of the Vision Survey, he had developed using the SurveyMonkey website. The group went through all the paragraphs/questions and made various alterations (see attached). It would now be e.mailed to the NP Residents Mailing List, the ParentMail list from St Andrew’s School, the Neighbourhood Watch mailing list (some might be on both) and the PGGT Mailing List. The Secretary would prepare a printable version of the survey for a “drop” before Christmas.

The responses would then need to be collated, and perhaps compared with the response details of the 2011 Parish Plan and the 2011 census to test for representativeness, which the Chair would obtain and circulate.

9. DROP BOX/WEBSITE ETC. - UPDATE

In the absence of Mari Fleming, this item was deferred to the next meeting.

10. FINANCE UPDATE

Lynne Mills reported that the NPSG had spent £20 since the last meeting, making a total of approx. £650 to date. £26 per month would be spent on the Survey Monkey licence required for the completion of the Vision Survey and the later more detailed questionnaire.

11. LOCAL PLAN PROGRESS

Ian D reported there have been no meeting on the 9<sup>th</sup> November as planned as there was nothing to report.

12. PUBLICITY

The PC had already proposed taking over one of the Notice Boards outside the Village Hall for purely PC information, which would include anything from the NP. The Parish Council website could also be used for any publicity until our own website was up and running.

13. ITEMS FOR NEXT AGENDA

It was anticipated the results of the Vision Survey may be available by then.

Martin Adams suggested adding a regular agenda item, Update/Progress against Timetable.

14. CLOSING COMMENTS

The Chair warned members that with only 4 councillors on the PC, he may need to delegate some work, as it might be 3 months before the PC vacancies are filled, and the work load shared more evenly. It might be worth repeating the list of the NPSG members and re-stating that only TWO Councillors on the group may have a vote.

The question of how/why residents of Perry Green & Green Tye are excluded from any development in the NP (according to the District Plan), but will still be able to vote in the referendum to adopt the Much Hadham Neighbourhood Plan, would be addressed.

**AGREED ACTION:**

**Lynne Mills:** Ask Claire Uwins to organise/co-ordinate Consultation Event in March.

**Penny Taylor:** Consult with the Forge on any events they might have in March, Wendy Duncan re the availability of the Village Hall, and the Art Society if we could borrow their display boards.

**Penny Taylor:** Prepare printable version of the Vision Survey.

15. DATE OF NEXT MEETING

TUESDAY 12<sup>th</sup> JANUARY 2016 at 7.30pm in **THE BOWLS CLUB.**

Future meetings dates, venues TBA.

9<sup>th</sup> February

8<sup>th</sup> March

12<sup>th</sup> April

10<sup>th</sup> May - Green Tye Mission Hall

14<sup>th</sup> June

12<sup>th</sup> July

9<sup>th</sup> August

13<sup>th</sup> September

11<sup>th</sup> October

8<sup>th</sup> November

13<sup>th</sup> December

The meeting closed at approximately 9.30 pm.

PAT – 9/12/15