

## MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Parish Council meeting held on Tuesday, 7<sup>th</sup> August 2018, in the Green Tye Mission Hall, at 7:30 pm.

\*Cllr W Compton

\*Cllr I Hunt (Vice Chairman)

\*Cllr B Morris

Cllr Mrs M O'Neill

\*Cllr W O'Neill

\*Cllr C Thompson

\*Cllr K Twort

Cllr Mrs P Taylor (Chairman)

\*Cllr Mrs J Liversage

\* denotes present.

In attendance: F Forth, Parish Clerk and 12 members of the public.

In the absence of Cllr Mrs P Taylor, Cllr I Hunt chaired the meeting. Reference was made to the presentation in relation to Warren Park as part of the Planning Committee meeting which follows this one.

### 18/122. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllrs Mrs M O'Neill and Mrs P Taylor. In addition, Cllr B Morris was affected by train delays.

Note: Cllr B Morris subsequently arrived at 7:56 pm, during item 18/130.

### 18/123. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

### 18/124. NOTIFICATIONS OF URGENT BUSINESS

None.

### 18/125. CHAIR'S ANNOUNCEMENTS

The Chair reminded those present of the upcoming Bank Holiday fete and, as ever, offers of practical help will be gratefully received. It was also highlighted that residents will be asked to keep the High Street clear so fete traffic flows freely.

In addition, reference was made to specific Green Tye items to be reported upon during the meeting.

## 18/126. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 3<sup>rd</sup> July 2018 be accepted as a correct record of the proceedings and be signed by the Chair.

## 18/127. REPORTS ON OUTSTANDING MATTERS AND RESOLUTIONS

Report on outstanding matters and resolutions noted. The following updates were provided:

### (i) Trees at Green Tye

Cllr K Twort reported that a site meeting with another arborist had taken place last Saturday and a quote has been received today. This quote is based on not reducing the height but reducing the branch expansion, including removal of deadwood. A couple of other suggestions had been made which would improve sight lines and make grass cutting easier. In addition, a dead tree in the hedge had been identified and this will be removed.

The Chair reminded those present that the previous quotes received varied significantly in value and it had been difficult to see that the same work had been quoted for. The latest quote would be circulated to all Cllrs.

### (ii) Dog control

Cllr W Compton reported that Public Space Protection Orders have been the responsibility of district councils, not parish councils, since 2017 and therefore the Parish Council has no responsibility for dog control.

## 18/128. MEMBERS' REPORTS

### (i) Community

#### Sports Association/Pavilion

Cllr K Twort reported that a new Sunday football team is still possible. In addition, it has been reported that there are some issues with locks not working properly at the Pavilion and this will be investigated in the next week or so.

#### Village Hall

Cllr W O'Neill stated that he had been unable to attend the last Village Hall Management Committee meeting but that the following matters had been covered:

- Hall floor needs some attention, the cost of which will be around £2,000;
- the new Treasurer is still to be confirmed;
- Charity Commission are waiting for the accounts which are with the Parish Clerk for sign off;

- a section of roof lead had been stripped off and an insurance claim agreed. The invoice will be given to the Parish Council for payment;
- work on the fascia and soffits is due to start on the 13<sup>th</sup> August, and a grant of £4,000 is being sought from Stansted Airport to help pay for this work;
- all the car park spaces at the front of the Hall have been leased and there is a waiting list for further spaces; and
- the parking bay marking system in the car park is working well.

In response to a question, it was confirmed that it was the floor in the main Hall which required sanding and re-varnishing.

(ii) Environment (inc Public Rights of Way (PRoW))

Public Rights of Way

In the absence of Cllr B Morris, the Clerk read his report (Appendix A).

(iii) Highways

Cllr W O'Neill reported on the following matters:

- Almhouses light – waiting for the insurance claim to be processed;
- Church Lane lights – UK Power Networks have still not restored power;
- superfluous lights – decommissioning in progress;
- Kettle Green Road passing places – status of project is being reviewed;
- resurfacing – stretch of road in the hamlets has been done; and
- Windmill Way bus shelter – this has been tidied.

In addition, it was highlighted that other Highways projects are ongoing and a reminder to use the Highways Fault Reporting Service.

The Chair reported that an update from Cllr G McAndrew (HCC) has highlighted that further resurfacing work will be undertaken in early 2019 on certain roads. The road marking at the Danebridge Road/Stansted Hill junction would have to wait until funding could be found from a Highways Locality budget but no specific date has been given. Other matters are being dealt with by the Traffic Working Party.

(iv) Media

The Chair reported that Gigaclear, the provider of ultrafast broadband, has recently completed a mailshot to residents indicating that footpaths and roads will be dug up although no dates were included.

(v) Neighbourhood Plan

The Chair reported that the first draft of the pre-submission version of the plan is nearing completion although much work is still required to complete the ancillary papers.

It has become apparent that the positive changes to the original proposals for Moor Gate Place have not been communicated effectively and there is some misunderstanding about them. An update will be included in the next issue of the parish magazine setting out the proposal clearly and, once received, updated site drawings will be uploaded to the website too.

In addition, it was highlighted that the East Herts District Plan is due to be approved by the District Council at its meeting on the 11<sup>th</sup> September.

(vi) Security

Cllr Mrs J Liversage stated there was nothing to report. The usual statistics are not available due to a change in the police computer system.

(vii) Other

None.

18/129. REPORTS FROM DISTRICT COUNCILLOR AND COUNTY COUNCILLOR

Cllr I Devonshire (EHC) was not present therefore there was no report but he gave his apologies.

Cllr G McAndrew (HCC) had provided an update, in lieu of attending the meeting, which had been incorporated into other reports above.

18/130. RESIDENTS' COMMENTS

(i) Security

A resident highlighted that OWL reports can be obtained that provide security information. In addition, it was reported that there had been some fly tipping locally, on the same night as an attempted break in at the Great Hadham Golf and Country Club. The fly tipping had been removed after a week.

(ii) Green Tye trees

In response to a question regarding the delay to work to the trees on the green at Green Tye, the Chair stated, as reported earlier, that a further quote had been required due to diverse nature of the value and work required detailed on the quotes reported to the June 2018 meeting. It is expected that once a quote is approved at the next meeting, that the work will be undertaken promptly.

In addition, in response to a follow up question, it was highlighted that at the recent meeting with an arborist he was of the opinion that there is no immediate risk arising from these trees.

(iii) Danebridge Road

A resident was thanked for highlighting the instance of fly tipping in Danebridge Road, which had included a butchered deer, and confirmation given that fly tipping needs to be reported to the police.

(iv) Bridleway 38

In reference to the earlier report about BW38, a resident reported that the placement of wooden rails to prevent access to the bridge has made a difference but bikes are still using it. Cllr B Morris confirmed that the police are aware of this and require evidence, and cameras are being installed to obtain this.

(v) Highways matters

Residents expressed concern that the community is not being involved nor kept up to date with Highways matters. Reference was made to a meeting with Cllr G McAndrew (HCC) which no representative from the hamlets had attended but residents stated no invitation had been issued.

It is considered that the proposed re-surfacing work being undertaken in early 2019 will be insufficient to address the problems that exist with the roads within the hamlets.

In addition, the delays in replacing road markings results in significant risk of accidents, in particular at the cross roads between Green Tye and Warren Farm where there is now no road markings as a result of the recent re-surfacing work.

The Chair highlighted that these are matters being dealt with by Cllr Mrs Taylor in conjunction with Cllr G McAndrew (HCC) as well as being part of the work of the Traffic Working Party. As a reminder, it was stated that the TWP will report back to the Parish Council once costed options are available.

18/131. PAROCHIAL CHARITIES ACCOUNTS (known as Much Hadham Almshouse Charity)

RESOLVED to receive the Parochial Charities Accounts for the year ended 31 December 2017. Thanks were given to the Trustees for their work, in particular the retiring Trustees for their commitment and service over many years.

18/132. FINANCIAL

(i) Payment of Accounts

RESOLVED that the accounts, as shown below, be duly authorised for payment.

**PAYMENT OF ACCOUNTS - AUGUST 2018**

<b>Chq</b>	<b>Payable to</b>	<b>For</b>	<b>Amount</b>
870	GT Mission Hall	Hall hire 5th June	30.00
871	BA MH Landscapes	Maintenance at burial grounds Apr - Jun '18	540.00
872	E.ON	Lighting for war memorial	28.75
873	CDA for Herts	Membership fee	35.00
874	Martin Adams	Stationery; Land Registry searches; USB sticks (NP)	111.70
875	CPRE	Membership	36.00
<b>Total payments</b>			<b>781.45</b>

Cheques will be signed and despatched following the meeting.

(ii) Financial Statement

The financial statement for 2018/19 was received. The Clerk highlighted that the Parish Council had received the New Homes Bonus for this year together with the schedule for the next few years, and this information had been circulated to all Cllrs. Those present were reminded, however, that there is no guarantee that this bonus will be received in subsequent years.

The summary financial position is detailed overleaf and comparison to the annual budget is attached at Appendix B.

## SUMMARY FINANCIAL POSITION AS AT 7 AUGUST 2018

	Parish Council £	Burial Authority £	Total £
Opening balance - 1 April 2018	32,848.47	14,249.65	47,098.12
Income	48,150.19	1,280.00	49,430.19
Expenditure	- 15,425.66	- 1,024.44	- 16,450.10
Closing balance	<u>65,573.00</u>	<u>14,505.21</u>	<u>80,078.21</u>

Note: the following items are included in the Total Fund Balances:

(1) Earmarked for Neighbourhood Plan (balance)	257.08
(2) Section 106 receipts	6,370.00
(3) Earmarked for Neighbourhood Plan (2018/19 grant balance)	8,175.50
	<u>14,802.58</u>

### 18/133. PLANNING

RESOLVED that the minutes of the Planning Committee meeting held on 3<sup>rd</sup> July 2018 be received and the decisions taken be ratified.

### 18/134. BURIAL AUTHORITY

RESOLVED that the minutes of the Burial Authority meeting held on 3<sup>rd</sup> July 2018 be received and the decisions taken be ratified.

### 18/135. URGENT BUSINESS

None.

### 18/136. CLERK'S INFORMATION

The Clerk highlighted that Herts County Council, as a Waste Planning Authority, have issued a 'call for sites' as part of its review of the adopted Waste Local Plan and this will end on the 16<sup>th</sup> September. The draft Waste Local Plan is expected for consultation in the summer next year.

18/137. DATE OF NEXT MEETING

Tuesday 4<sup>th</sup> September 2018, at 7:30 pm in the Much Hadham Village Hall, Green Room.

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There being no further business the meeting closed at 8.12 pm.



**Much Hadham Parish Council**  
**Meeting 7 August 2018**  
**Public Rights of Way**

- FP 20: Council confirm Footpath has been “signed off” having been resurfaced
- BW 38: Inspection completed. Main bearers are rotten where they rest on foundations so requires replacement. Quotations being obtained by Herts Countryside Management (HCM) and the Environmental Agency may need to give consent so the Closure Notice is effective for 6 months from 16 July 2018. PCSO Karen Broad has put up tape to prevent use of the Bridge but this keeps being torn down. A camera was to be installed to identify the persons responsible and deal with them but there are none available. Rails have been nailed across each end to prevent bridge use.
- FP 13: Mown
- BW 54: Mown and a tree cleared which had fallen against the Waymarker at the top end of FP 20
- FP 11: Mown (by the Landowner – thank you)
- BW 53: Mowing not yet completed
- FPS 14, 4, 23: Satisfactory quotations obtained for mowing and instructions issued for work to commence.
- FP 14 & BW 53: Continuing nuisance of these PRoW appearing on Sat Navs often being used by road traffic. Landowner continually frustrated that nothing is being done to remove the routes from their data bases (Google) and has been requesting Herts County Council (HCC) for assistance. Vegetation that was covering the No Route Highways sign as is now visible.
- BW 54: In part Wareside, however now mown following a complaint from a Much Hadham (MH) resident
- BW 28: Due to a fallen tree this was impassable for horse riders but is now cleared. Some confusion as to location being reported as BW 29
- FP 30: Fallen/leaning tree. Requested the landowner clears. The FP is passable but awaiting to know when the tree will be removed.

FP 23:

Following a complaint by a MH resident 6 weeks ago the order to mow this FP has been given but still not carried out. I have chased this twice so it shouldn't be too long now. This FP at Two Bridges is one of the most used in the Parish and it is disappointing the landowner will not deal with it. (The tenant cannot get their equipment into the fenced off area of the FP and is not responsible for its maintenance).

BHAM 6 August 18

# MUCH HADHAM PARISH COUNCIL

## YEAR ENDED 31 MARCH 2019

### BUDGET TO ACTUAL COMPARISON AS AT 7 AUGUST 2018

(Parish Council only)	FULL YEAR	YEAR TO DATE	COMMENT
	2019 BUDGET £	2019 ACTUAL £	
<b>INCOME</b>			
Precept	39,000.00	19,500.00	
Litter Agency	3,950.00	-	
New Homes Bonus	3,223.00	9,804.00	Latest Bonus information was not available when budget set
Pavilion income	500.00	638.00	
Grant		8,391.00	Grant for Neighbourhood Plan (£8,235)
Other	5.00	63.82	£60 rent from Henry Moore Foundation
VAT reclaimed	5,000.00	9,753.37	VAT reclaim for 2 years
<b>TOTAL INCOME</b>	<b>51,678.00</b>	<b>48,150.19</b>	
<b>EXPENDITURE</b>			
Staff costs	6,600.00	2,221.28	
PWLB loan repayment	5,387.46	2,693.73	
Administration costs	2,500.00	935.40	
Insurance	3,600.00	1,398.92	
Audit fees	720.00	420.00	
General Data Protection Regulation compliance	2,200.00	300.00	
Election expenses	-	-	
Maintenance of open spaces	5,700.00	1,575.00	
Litter Agency	4,008.00	1,336.00	
War memorial (lighting and maintenance)	1,000.00	76.07	
Street lighting (energy and maintenance)	1,770.00	2,108.07	This is the prior year charge
Street lighting (replacement programme)	-	-	
Pavilion	1,770.00	950.04	Includes £420 for burst tap repair
Grants and donations	1,000.00	-	
Neighbourhood Plan	2,000.00	462.68	
Capital (to be allocated)	6,800.00		
Capital - laptop	600.00		
Maintenance - Red Lion bus shelter repair	1,000.00	-	
VAT	5,000.00	948.47	
<b>TOTAL EXPENDITURE</b>	<b>51,655.46</b>	<b>15,425.66</b>	