

## MUCH HADHAM PARISH COUNCIL

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Notice is hereby given that the meeting of the Much Hadham Parish Council **Burial Authority** will be held on Tuesday, **9 January 2018**, in the **Much Hadham Village Hall Green Room**, 6:45 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

*F M Forth*  
Fiona Forth  
Clerk of the Council

4 January 2018

### A G E N D A

- 18/1. Apologies for absence
- 18/2. Declarations of Interest
- 18/3. Chairman's announcements
- 18/4. Minutes of the last meeting held on 7 November 2017
- 18/5. Reports on outstanding matters
- 18/6. Maintenance work  
To consider and approve maintenance work
- 18/7. Financial
  - (i) Payment of Accounts
    - MH Landscapes Ltd      Churchyard maintenance      £1,080.00
    - Jul – Dec 2017
  - (ii) Financial Statement  
To receive the current financial position
- 18/8. Urgent business
- 18/9. Confirmation of date of next meeting – Tuesday, 6 March 2018, in the Much Hadham Village Hall

## MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Burial Authority held on Tuesday, 9 January 2018, in the Much Hadham Village Hall Green Room.

Members:      \*Cllr Mrs J Liversage                      \*Cllr Mrs P Taylor (Chairman)  
                         Cllr Mrs M O'Neill                              Cllr K Twort  
                         \*Cllr W O'Neill

\* denotes present.

In attendance: F Forth, Parish Clerk and no members of the public.

### 18/1. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllr Mrs M O'Neill and Cllr K Twort.

### 18/2. DECLARATIONS OF INTEREST

None.

### 18/3. CHAIRMAN'S ANNOUNCEMENTS

None.

### 18/4. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 7 November 2017 be accepted as a correct record of the proceedings and be signed by the Chairman.

### 18/5. REPORTS ON OUTSTANDING MATTERS

Report noted.

### 18/6. MAINTENANCE WORK

The Clerk reported that she had met with Simon Thake, Much Hadham Landscapes, regarding the burial grounds at Perry Green and St Andrews. During that meeting, Simon highlighted a number of items that he considered needed to be addressed and subsequent quotes were provided. (Appendix A)

Following discussion, RESOLVED to approve items of work at Perry Green detailed at points 3 and 4 (stump work and hedge by tarmac carpark). For the remaining items at Perry Green, agreed the following action:

- tree work detailed at point 1 – seek 2 additional quotes;
- removal of spoil and detritus material as per point 2 – revisit at the March meeting; and
- repair of iron fence (point 5) – revisit once damage seen by Cllrs.

In respect of the work detailed for St Andrew's burial ground, the Chairman to organise a 'clean up day', seeking help from the scouts/explorers. Provisionally identified Saturday 14<sup>th</sup> April as the date for this. Comparative quotes for the work on the Holly tree to be sought.

#### 18/7. FINANCIAL

##### (i) Payment of Accounts

Noted that the following payment was due for approval at the subsequent Parish Council meeting:

MH Landscapes Ltd	Churchyard maintenance	£1,080.00
	Jul – Dec 2017	

##### (ii) Financial Statement

The current financial position was noted.

#### 18/8. URGENT BUSINESS

None.

#### 18/9. DATE OF NEXT MEETING

Tuesday, 6 March 2018 in the Much Hadham Village Hall at 6:45pm.

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There being no further business the meeting closed at 7:20 pm

Estimate

As discussed with Fiona at site meeting before Christmas. Proposal and Costings for various works as follows

**Perry Green Burial Ground**

1.

A) Hornbeam by seat, under phone wires.  
Reduction by 40% and thinning of crown.

B) Oak, in centre bed.  
Reduction and shaping by 20% and thinning of crown.

C) Lime, opposite St Thomas gate.  
Clean crown.

D) Malus, Inside gate on left.  
Crown lift by removing 4 main lower branches, cleaning crown and reduction by 20% to try and achieve similar appearance as the other two Malus on the right hand side of the gate.

E) The removal of the dead hawthorn on the hedge line, shaping and lifting of crown on the remaining 5 Hawthorns. the removal of deadwood, leaving ivy. All debris to be removed from site. £680.00+vat

2) The removal of spoil and detritus material on the left hand side of ground. £395.00+vat

3) Stump grinding of 4 stumps in mowing area(not previously carried out correctly by others) £180.00+vat  
Extra 5 stumps along top of ditch £60.00+vat

4) Clear out hedge and gap up ( approximately 12 plants)  
At top of privet hedge by tarmac carpark £40.00+vat

5) Repair of iron fence damaged by vehicle. £280.00 +vat

**St Andrews**

1. Holly tree  
Lift Crown to remove branches encroaching over graves at the base of the tree. Remove Sycamore suckers, elder etc and shape and balance tree by reducing by approximately 20% £540.00+vat

(Holly tree plus the removal of dead Ivy on Palace wall £640.00+vat)

All debris to be removed from site,  
Waste carriers License Number : CBDU152372  
All tree works carried out to current British Standard: BS3998:2010: Tree work.

We hope that you find the above to be of interest and look forward to hearing from you.

Yours Faithfully

Simon Thake

Much Hadham Landscapes Ltd