

MUCH HADHAM PARISH COUNCIL

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Notice is hereby given that the meeting of the Much Hadham Parish Council **Burial Authority** will be held on Tuesday, **4 July 2017**, in the **Much Hadham Village Hall Green Room**, following the closure of the Much Hadham Parish Council Planning Committee meeting, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

F M Forth

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Clerk of the Council

28 June 2017

A G E N D A

- 17/29. Apologies for absence
- 17/30. Declarations of Interest
- 17/31. Chairman's announcements
- 17/32. Minutes of the last meeting held on 2 May 2017
- 17/33. Reports on outstanding matters
- 17/34. Update on maintenance work required
- 17/35. Update on burial records
- 17/36. Payment of accounts
 - To note the following payment at the Parish Council meeting earlier:
#768 MH Landscapes Ltd Churchyard maintenance £1,080.00
- 17/37. Urgent business
- 17/38. Confirmation of date of next meeting – Tuesday, 5 September 2017, in the Much Hadham Village Hall

MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Burial Authority held on Tuesday, 4 July 2017, in the Much Hadham Village Hall Green Room, following the closure of the Parish Council and Planning Committee meetings, at 9:10 pm.

Members: *Cllr Mrs J Liversage *Cllr Mrs P Taylor (Chairman)
 *Cllr Mrs M O'Neill *Cllr K Twort
 *Cllr W O'Neill

* denotes present.

In attendance: F Forth, Parish Clerk and no members of the public.

17/29. APOLOGIES FOR ABSENCE

None.

17/30. DECLARATIONS OF INTEREST

None.

17/31. CHAIRMAN'S ANNOUNCEMENTS

Following the Chairman's suggestion, it was agreed that, in future, the Burial Authority will meet prior to the Parish Council meeting at 7pm.

17/32. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 2 May 2017 be accepted as a correct record of the proceedings and be signed by the Chairman.

The Clerk stated that, in future, the minutes would be formally received at the Parish Council meeting.

17/33. REPORTS ON OUTSTANDING MATTERS

Report noted as main items covered by the next agenda item.

It was agreed that consideration be given to including a specific place for cremated remains within the Perry Green burial ground.

17/34. UPDATE ON MAINTENANCE WORK REQUIRED

Following discussion, it was agreed that the Clerk should:

- pursue a meeting with Much Hadham Landscapes to discuss the work being undertaken at both burial grounds;
- meet with Alexander Oliver to discuss the work required to trees at both burial grounds; and
- arrange for a test grave to be dug in the vacant row at Perry Green to determine if there are still water issues. This will need to be properly cordoned off for safety.

In addition, the Chairman will organise a working party to deal with cleaning the fencing.

17/35. UPDATE ON BURIAL RECORDS

The Clerk reported that the burial records for Perry Green had been digitised and therefore reduced the risk of losing information should anything happen to the formal registers. In due course, the same will be done for the records relating to the burial ground at St Andrews.

17/36. PAYMENT OF ACCOUNTS

The following account relating to the Burial Authority was approved and paid as part of the earlier Parish Council meeting.

Cheque 768	MH Landscapes Ltd	Churchyard maintenance	£1,080.00
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17/37. URGENT BUSINESS

None.

17/38. DATE OF NEXT MEETING

Tuesday, 5 September 2017 in the Much Hadham Village Hall at 7pm.

There being no further business the meeting closed at 9:34 pm