

MUCH HADHAM PARISH COUNCIL

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The next meeting of the **Burial Authority** will be held on Tuesday, **6 September 2016**, in the **Much Hadham Village Hall** following the closure of the Planning Committee meeting.

Fiona Forth
Clerk of the Council

30 August 2016

A G E N D A

1. Apologies for absence.
2. Minutes of the last meeting held on 5 July 2016.
3. Matters arising.
4. Maintenance of Burial Ground.
5. Future of Burial Land.
6. Payment of accounts.
7. Review of burial fee for ex-residents.
8. Urgent business.
9. Confirmation of date of next meeting – Tuesday, 1 November 2016, in the Mission Hall, Green Tye.

MUCH HADHAM PARISH COUNCIL

MINUTES of the Much Hadham Burial Authority held on Tuesday, 6 September 2016, following the closure of the Parish Council and Planning Committee meetings.

Cllr W Compton
*Cllr I Hunt (Vice Chairman)
*Cllr Mrs J Liversage
Cllr B Morris
*Cllr W O'Neill

*Cllr Mrs M O'Neill
Cllr Mrs P Taylor (Chairman)
Cllr C Thompson
*Cllr K Twort

* denotes present.

In the Chairman's absence, meeting chaired by Cllr I Hunt.

In attendance: no members of the public.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs P Taylor, Cllr Clive Thompson, Cllr William Compton and Cllr Blaise Morris.

2. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held on 5 July 2016 be accepted as a correct record of the proceedings and be signed by the Chairman.

3. MATTERS ARISING

None.

4. MAINTENANCE OF BURIAL GROUND

(i) Broken posts

The broken posts at the burial ground were discussed in terms of whether these should be removed and replaced or simply removed. Decision taken to simply remove. It was agreed that Cllr Liversage would contact Barry Brett to identify whether he would be able to do this and the likely cost.

(ii) Annual programme of maintenance

Annual programme of maintenance to be developed as part of the Parish Council's 3 year plan. This will cover the metal railings and gate, trees and headstones.

(iii) Notice at the burial ground

It has been identified that the notice at the burial ground needs to be updated. It was agreed that the Clerk would draft a revised notice for the next meeting.

5. FUTURE OF THE BURIAL GROUND

Cllr Liversage reported that the farmer of the land had been spoken with and he is clear that the land in question can be handed back when required. It was agreed that the ownership of the land should be clarified.

In addition, it was agreed that work should be undertaken to ensure burial records are up to date, and to identify the rate of usage of the burial ground.

In terms of the wooded area offered by the Henry Moore Foundation, clarification of this offer to be sought and reported back to the March 2017 meeting.

6. PAYMENT OF ACCOUNTS

Water bill for the burial ground approved and paid as part of the earlier Parish Council meeting.

Cheque 691	Affinity Water	£24.57
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7. REVIEW OF BURIAL FEE FOR EX-RESIDENTS

The need for an additional tier of fee to cover ex-residents was discussed informally. It was highlighted that there may already be a rule to cover this situation and the Clerk is to investigate.

It was agreed that this additional tier is required and will be progressed as part of the Parish Council 3 year plan.

8. URGENT BUSINESS

None.

9. DATE OF NEXT MEETING

The next meeting will be held on Tuesday, 1 November 2016 at the Green Tye Mission Hall.

There being no further business the meeting closed at 10.28 pm

DRAFT