

MUCH HADHAM PARISH COUNCIL

Fiona Forth
Clerk of the Council
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Notice is hereby given that the Much Hadham Parish Council meeting will be held on **Tuesday, 2 May 2017**, in the **Much Hadham Village Hall Green Room**, 7:30 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

FMForth
Fiona Forth, Clerk of the Council

25 April 2017

AGENDA

- 17/65. Election of Chairman
- 17/66. Declaration of Acceptance of Office of Chairman
- 17/67. Election of Vice Chairman
- 17/68. To receive and approve apologies for absence.
- 17/69. Declarations of interest and dispensations.
- 17/70. Notifications of Urgent Business.
- 17/71. Chairman's announcements.
- 17/72. Minutes of the meeting held on 4 April 2017.
- 17/73. Reports on outstanding matters.
- 17/74. To review the allocation of portfolios.
- 17/75. To receive members' reports:
 - (i) Community - Sports Association and Village Hall
To consider the work required at the Pavilion
 - (ii) Environment (inc Public Rights of Way)
 - (iii) Highways
 - (iv) Media
To reconsider the use of social media by the Parish Council
 - (v) Neighbourhood Plan
 - (vi) Security
 - (vii) Other
To approve quote from Richard Kidger for £480 to repair the wooden bench at the War Memorial
- 17/76. Placement of defibrillator.
To consider placing a defibrillator in the telephone box at Tower Hill, in situ or on the recreation ground
- 17/77. To receive report from District Councillor.

17/78. Annual Return and Accounts

To receive and approve the Annual Governance Statement for the year end 31 March 2017 (Section 1 of the Annual Return)

To receive and approve the Annual Accounts for the year ended 31 March 2017 (Section 2 of the Annual Return and Financial Statements)

To receive the Internal Audit Report for the year ended 31 March 2017 (Page 5 of the Annual Return and supporting detailed report)

17/79. Jolly Waggoners – feedback from meeting

17/80. Residents' comments.

17/81. Planning:

To receive minutes of the Planning Committee.

17/82. Staffing:

To receive minutes of the Staffing Committee.

To note the establishment of a Staffing Sub-Committee.

17/83. Financial

(i) Payment of Accounts

To authorise for payment the accounts as detailed below

(ii) Financial Statement

To receive the current financial position

17/84. Urgent Business

17/85. Clerk's information

17/86. Confirmation of date of next meeting – Tuesday 6th June 2017 – Green Tye Mission Hall with refreshments beforehand.

In addition, the Annual Parish Meeting on Tuesday 16th May 2017

Please be aware that any person may record this meeting.

PAYMENT OF ACCOUNTS - MAY 2017

Chq	Payable to	For	Amount
762	Braughing PC	Purchase of easels for NP events (NP)	60.00
763	Mrs R Fleetwood	Project Manager (NP)	700.00
764	J Johns	Pavilion cleaning	85.00
765	HAPTC	Annual subscription	792.56
766	Ken Howlett	Banners & stationery (NP)	131.89
767	E.ON	Electricity War Memorial	23.11
768	MH Landscapes Ltd	BA Churchyard maintenance Jul-Dec 2016	1,080.00
Total payments			2,872.56